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CITY OF MARLBOROUGH

2016 JUN -2 P 1:40

1. Minutes, City Council Meeting, May 23, 2016.
2. From Councilor Robey: Update from DPW Commissioner re: New Water Ban.
3. PUBLIC HEARING On the Petition of NGrid to install 4" conduit and new #2 AL cable in multiple areas on the opposite side of Sudbury St. at Farrington Lane, Order No. 16-1006582.
4. Communication from the Mayor re: Standard and Poors Report.
5. Communication from City Solicitor Rider re: Application to further amend Special Permit, New England Sports Center, 121 Donald Lynch Blvd., in proper legal form., Order No. 16-1006516A, X11-1002790B, X10-1002448B, X04-100359B, X94-5460B.
6. Communication from Assistant City Solicitor Panagore Griffin re: Development Agreement between City of Marlborough and Walker Realty LLC, X16-1006443D.
7. Site-Plan Approval Application, Walker Realty LLC for Apex Center, 180 Boston Post Rd. West, Order No. 16-1006443E. (Application documents and maps are available for viewing in the City Clerk's office).
8. Petition of NGrid to install three phase underground primary cable across Donald Lynch Blvd., from existing MH 3-5 to proposed MH 3-51. This work is required to provide service for the expansion of the NE Sports Center.
9. Petition of Verizon New England, Inc. to place 1 four-inch conduit on the easterly side of D'Angelo Dr. beginning at existing pole T.5, which is located on the easterly side of D'Angelo Dr., thence running in a southwesterly direction approximately sixty-three feet to private property at #84 D'Angelo Dr. to relocate the existing aerial lines from overhead to underground to provide distribution of intelligence and telecommunications.
10. Communication from the Executive Director of Mosquito Control Project re: Investigating resident's complaints about mosquitoes on the following dates: June 2, 8, 15, 22 & 29.
11. Minutes, Conservation Commission, April 7, 2016.
12. Minutes, School Committee, May 10, 2016.
13. CLAIMS:
 - a. Michael Grasso, 10 Greenwood St., other property damage.

REPORTS OF COMMITTEES:

14. ORDERED: That within 60 days of the date of this Order, the Mayor, in conjunction with the CDA as may be needed, enact parking regulations for downtown parking to better utilize the ample parking spaces available. Said parking regulations shall include, but shall not be limited to, the following restrictions:
 1. Two (2) hour parking limit on Main Street and in the public parking lots located thereon;
 2. Monday through Friday between the hours of 8 a.m. and 5 p.m., a three (3) hour parking limit on the bottom third of the parking garage located behind City Hall, and in the bottom half of the parking deck located behind Masonic Hall; and
 3. Monday through Friday between the hours of 8 a.m. and 5 p.m., a three (3) hour parking limit for the parking lot located at the intersection of Main Street, Bolton Street, and Granger Boulevard.Submitted by Councilor Delano

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.

15. **ORDERED:** That the Mayor work with the Veteran's Agent and the Public Facilities Department to come up with a weather related back-up plan for every parade related to veterans, so that the city can still honor its veterans in the event of rain the day of the parade.Submitted by Councilors Elder and Robey

UNFINISHED BUSINESS:

From Public Services Committee

16. **Order No. 16-1006520: Application for Renewal of Junk Dealer's License, Best Buy Stores, LP #820, 769 Donald Lynch Boulevard.** Police Chief Leonard approved the CORI report for Brian Novak and had no objection to the renewal of their Junk Dealer License. Brain Novak appeared on behalf of Best Buy Store, LP #820, located at 769 Donald Lynch Boulevard. Mr. Novak explained business has been good with recyclables and refurbished products. They recycle cell phones, accept trade-ins for new cell phones and recycle old electronics as well. **Motion made by Councilor Doucette, seconded by Councilor Irish, to approve. The motion carried 3-0.**
17. **Order No. 16-1006557: Application for Renewal of Junk Dealer's License, Post Road Used Auto Parts of Marlboro, Inc., 785 Boston Post Road East.** Police Chief Leonard approved the CORI report for Jean Rabelo and had no objection to the renewal of her Junk Dealers/Second Hand License. Ms. Jean Rabelo and Mr. Julio Rabelo appeared on behalf of Post Road Used Auto Parts of Marlboro, Inc. The used car parts business is doing well. In addition, they sell older vehicles as is on either Craigslist or eBay as it is not viable to list it for parts. **Motion made by Councilor Irish, seconded by Councilor Doucette, to approve. The motion carried 3-0.**
18. **Order No. 16-1006485A: Petition from National Grid and Verizon New England, Inc. to relocate P5, P6-50, P7, P8, P10, P10-80, P11, P11-50 along Main Street between Main Street and Francis Street. The City of Marlborough requests pole relocations to accommodate road improvement project.** President Clancy spoke on behalf of the petition for the relocation of poles on East Main Street between Main Street and Francis Street. President Clancy explained the importance of the pole relocation approval so when the street is redone the poles and their wires are relocated for this project. The pole relocations are for East Main Street and the order should reflect that change.

Chairman Landers read the list of standard conditions as required by the City Engineer:

1. A street opening permit must be applied for by the proposed contractor performing the work.
2. A proper staging area is to be located/acquired before work commences – material and equipment is not to be parked/stockpiled within the city right of way and or private property unless permission is granted in writing by the property owner.
3. The contractor is to ensure residents are always able to enter and exit their driveways.
4. Ensure construction safety controls are established (signage, drums, police details, etc....) and are in accordance with the latest MUTCD standards.
5. Trenches are to be paved or completely backfilled and compacted at the end of each work day. Trenches are never to be left unattended.
6. Post construction loaming and seeding are to be done in accordance with the 1995 MHD Standard Specifications sections 751 and 765.
7. National Grid shall coordinate all utility pole relocations with the City of Marlborough in accordance with the approved reconstruction plans and meet with the Project Manager to ensure that proposed/existing utility poles are not left within the travel way unprotected.
8. National Grid shall coordinate with each homeowner and be sure to obtain any private easements as necessary prior to work commencing.

9. National Grid to work closely with other private utility companies to expedite the transfer of overhead wires from old to new poles.
10. Prior to the end of construction, it is understood that there shall not be any double pole situations left along the street.

Motion made by Councilor Doucette, seconded by Councilor Irish, to approve as amended. The motion carried 3-0.

19. **Order No. 16-1006500A: Petition from National Grid and Verizon New England, Inc. to install new intermediate pole P4-150 between existing P4-1 and P4-2 St. Martin Drive. A capacitor bank will be installed P4-150 to provide voltage support for customers located on St. Martin Drive.** President Clancy informed the Public Services Committee there has been a lot of redevelopment in the area, creating new users and an increased need for electrical capacity.

Chairman Landers stated the list of standard conditions as required by the City Engineer are the same as Order No. 16-1006485A:

1. A street opening permit must be applied for by the proposed contractor performing the work.
2. A proper staging area is to be located/acquired before work commences – material and equipment is not to be parked/stockpiled within the city right of way and or private property unless permission is granted in writing by the property owner.
3. The contractor is to ensure residents are always able to enter and exit their driveways.
4. Ensure construction safety controls are established (signage, drums, police details, etc....) and are in accordance with the latest MUTCD standards.
5. Trenches are to be paved or completely backfilled and compacted at the end of each work day. Trenches are never to be left unattended.
6. Post construction loaming and seeding are to be done in accordance with the 1995 MHD Standard Specifications sections 751 and 765.
7. National Grid shall coordinate with each homeowner and be sure to obtain any private easements as necessary prior to work commencing.
8. National Grid to work closely with other private utility companies to expedite the transfer of overhead wires from old to new poles.
9. Prior to the end of construction, it is understood that there shall not be any double pole situations left along the street.

Motion made by Councilor Doucette, seconded by Councilor Irish, to approve. The motion carried 3-0.

From Finance Committee

20. **Order No. 15/16-1006349 – Review the Year to Date Budget Report for Gifts, Grants, Donations and Capital Accounts for City and Schools for FY2015:** The Finance Committee continued the review (tabled at the January 19, 2016 and May 2, 2016 Finance Committee meeting) of the reports provided by the Mayor that identified the gifts, grants, donations and balances in the capital accounts. The Finance Committee received updated information just prior to the meeting. The Finance Committee noted the following:

- Report dated 4/30/16 page 51 – The Finance Committee asked the Auditor to provide an explanation of the various subdivision accounts that had a positive balance.

- The Mayor indicated that his Finance team is working on developing a policy on what types of balances should be available in various gifts/grants/donations and revolving fund accounts. When developed, this policy will be presented to the City Council for approval.
- The Finance Committee agreed to periodically request the Auditor provide the report on gifts/grants/donations/revolving funds/capital accounts to monitor fund balances to ensure the funds are being utilized in a timely fashion.

The Finance Committee voted 5 – 0 to accept and place on file the order.