



**ASSABET VALLEY REGIONAL VOCATIONAL DISTRICT
SCHOOL COMMITTEE**
Chairman: Lynn G. Ryan

MEETING AGENDA
Tuesday, January 8, 2013 at 7:00 PM

Meeting will be held in the School Committee Conference Room at the Assabet Valley Regional Technical High School, 215 Fitchburg Street, Marlborough, MA.

| ESTIMATED TIME | AGENDA ITEM |
|-----------------------|---|
| | PLEDGE OF ALLEGIANCE |
| 7:00-7:05 PM | APPROVAL OF MINUTES ~VOTE: To approve the minutes of the previous meeting. Bring enclosed. |
| 7:05-7:10 PM | BILLS AND PAYROLL ~Warrant(s) on table for Committee signatures |
| | AUDIENCE |
| 7:10-7:30 PM | ~ Jim Eggert will be present to discuss FY12 audit. ~ VOTE: To accept audit. |
| 7:30-7:35 PM | ~ Student Representative Report |
| 7:35-7:40 PM | ~ To hear from any individual recognized by the Chairman who wishes to express an opinion on matters currently before the Committee |
| 7:40-7:55 PM | SUPERINTENDENT-DIRECTOR REPORT ~ To hear updates from the Superintendent-Director. Bring enclosed. |
| 7:55-8:00 PM | POLICY DEVELOPMENT ~ VOTE: 2 nd Reading and VOTE of job description for Coordinator of LPN Program. Bring your copy. |
| 8:00-8:10 PM | REPORT from ASSISTANT SUPERINTENDENT ~ To hear report from Mr. Collins. Bring enclosed. |
| 8:10-8:15 PM | BUDGET ~ VOTE: To act on the recommendation of the Superintendent-Director relative to the Final Day Operating and Maintenance Budget for Fy14. Bring enclosed. |
| 8:15-8:25 PM | PRINCIPAL'S POST ~To hear report from Mr. Hollick. ~ VOTE: To approve two out-of-state trips to New Hampshire. Bring enclosed. ~ VOTE: To vote on 2013-2014 school calendar. Bring enclosed |
| 8:25-8:35 PM | PERSONNEL ~ VOTE: To authorize administration to post, advertise and fill a vacancy. Bring enclosed. ~ To notify committee of vacancies filled. Bring enclosed. |
| 8:35-8:40 PM | COMMUNICATIONS ~Reading and distribution of communications received by the Committee and Superintendent. Bring enclosed. |

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8:40-8:45 PM **PROGRAM ADVISORY COMMITTEE**

~**VOTE:** To act on the recommendation of the Administration relative to the appointment of Program Advisory Committee candidates. **Bring enclosed.**

~ To receive PAC minutes. **Bring enclosed.**

8:45-8:55 PM For the good of the school, to hear from any School Committee member recognized by the Chair.

Agenda prepared by Mary Jo Nawrocki, Superintendent-Director

Joseph A. Valariote

Secretary, Assabet Valley Regional Vocational District School Committee

The items listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.