

Marlborough Public Library Board of Trustees

Meeting Minutes

May 3, 2022

Meeting held at the Walker Building

The meeting was called to order by Fred Haas at 7:09 p.m.

Board members attending:

Tom Abel

Karen Bento

Nena Bloomquist

Bill Brewin

Fred Haas

Rustin Kyle

Janice Merk

Also attending: Margaret Cardello, Library Director

Documents reviewed/referenced:

1. Agenda
2. Minutes from April 5, 2022 meeting
3. Trust Fund/State Aid Reports for April 2022
4. Director's Report
5. MPL Foundation Capital Campaign Summary (*as of April 27, 2022*)

Proceedings:

1. **Minutes:** A motion (Merk, Kyle) to approve the minutes from the April 5, 2022 meeting was passed.
2. **Trust Fund Reports:** A motion (Merk, Bloomquist) to approve the Trust Fund for April 2022 reports was passed.

3. **Schedule Adjustment:** A motion (Bloomquist, Merk) to begin the meeting with Old Business first was passed.

4. **Director's Report:**

- Margaret updated the Trustees about the construction project. The installation of steel will begin the week of May 9 and will continue to run through mid-June. This milestone is a big one since the steel will form the shape of the new building.
- Trees that needed to be taken down due to safety concerns were removed, free of charge, by the City's trucks.
- On April 27, staff from the Melrose Public Library toured the Walker facility. Their project is one year behind ours, and they wanted to see how we laid out our temporary space. It felt great to help them, to answer their questions, and to share resources with them.
- Margaret submitted the FY23 budget narrative to the mayor's office. The entire budget packet was submitted to the City Council on April 25. Margaret answered the Finance Committee's questions during the May 2 meeting about (but not limited to) E-rate Funding, Federal Funding, and how things are going at the Walker Building.
- Staff continue to offer popular craft kit programs where patrons pick up craft materials that have been put together in bags and then they virtually put them together. Other upcoming programs will feature virtual collaborations with other libraries such as Discover India and spring gardening programs.
- *No Wrong Way to Parent*, a virtual teen program which gives teens the opportunity to explore various careers and to ask guests questions, recently featured a social worker and forest ranger.
- Staff are working on various summer reading programs for all age groups. They will be following a hybrid model (virtual and in-person). Some in-person programs will be held outside under the gazebo, and some will be held inside in the children's programming room. Data that is collected this summer, gauging the public's comfort level with in-person programming, will help inform fall events.
- At the April Foundation meeting, discussions about the donor wall at the new library began, and will continue at the next meeting on May 10. One of the architects, Drayton Fair, will attend and offer his recommendations.

- The library participated in the Rotary's 2022 Philippine book drive. Four huge boxes of books were donated.

5. Marlborough Public Library Foundation:

- Janice Merk reported that she and Bill Keyles had a very productive meeting with Mayor Vigeant. They gave him an update of the Foundation's progress, and asked him to point them in the direction of larger organizations capable of making significant donations.
- The Foundation has made a big milestone with their fundraising efforts. They have hit the halfway mark and have raised one million dollars.
- Currently, there are approximately 50-60 naming opportunities available, for donations under \$1,000.
- Nena Bloomquist explained that the MPL website continues to be updated, including the use of DonorPerfect fundraising software.

6. Old Business:

- Essay winner, Owen Mahoney, was awarded this year's MPL Trustees Scholarship. Owen will attend Wheaton College in the fall.

7. New Business: N/A

8. **Adjournment:** A motion (Abel, Brewin) to adjourn was passed and the meeting adjourned at 7:35 p.m.