

Marlborough Public Library Board of Trustees
Meeting Minutes
October 5, 2021
Meeting held at the Walker Building

The meeting was called to order by Tom Abel at 7:03 PM

Board members attending: Tom Abel, Robyn Ripley, Rustin Kyle, Bill Brewin, Samantha Khosla, Fred Haas, Nena Bloomquist

Also attending: Margaret Cardello, Library Director

Documents reviewed/referenced:

1. Agenda
2. Minutes from September 7, 2021 meeting
3. Trust Fund/ State Aid Reports for September 2021
4. Director's Report
5. 2022 Library Calendar

Proceedings:

1. **Minutes:** A motion (Hass, Brewin) to approve the minutes from the September 7, 2021 meeting was passed.
2. **Trust Fund Reports:** A motion (Ripley, Bloomquist) to approve the Trust Fund reports was passed.
3. **Director's Report:** Margaret updated the Trustees on progress with the construction project. A General Contractor, Michael O'Connor Contracting (MOCC) has been selected. The City issued a notice to proceed effective September 28, 2021.

Margaret attended a webinar on the US Treasury's Coronavirus Capital Projects fund. MA is scheduled to receive \$175M in funding. Library construction is an eligible category. The MBLC has reached out to the State's Admin and Finance Dept for an update on the Commonwealth's plans for this funding. She will update us on any developments in this funding.

Margaret provided an update on staffing, both the recall of laid off staff and the hiring of new staff to fill open positions. The goal is to have sufficient staff to open M-TH from 9-7:45 and FRI-SAT from 9-5. The total hours open per week (59) will meet the state requirement for certification. As an interim step the library will open Wed., and Thurs. evenings until 7:45, effective October 12.

Margaret updated the Trustees on the number of libraries that have gone fine free. 94 public libraries or 65% of the CW MARS membership have gone fine free. For the past few years we have taken in an average of \$2,500 per year in fines that go to the General Fund. The Trustees asked Margaret to discuss this with the City's Finance Director.

4. Committee Reports:

- a. Marlborough Public Library Foundation: Nena Bloomquist reported on the MPLF's activities in the last month. The MPLF had a table at the MEDC Food Truck Festival on September 19, 2021. The event was well attended and we spoke to many people, handed out brochures and got approximately 40 people to sign up for more information. The MPLF presented the City with a ceremonial check for \$250,000.00 at the groundbreaking Ceremony on September 21, 2021. Margaret Cardello deposited a real check into a special City account set up for the library project last week. Margaret said we should hear by November 1, 2021 whether we are invited to apply for a \$100,000.00 grant from the Cummings Foundation.

5. Old Business:

- a. None

6. New Business:

- a. A motion (Brewin, Ripley) to accept the 2022 Library Calendar was passed.

7. Adjournment: A motion (Ripley, Kyle) to adjourn was passed and the meeting adjourned at 7:37 PM.

Minutes submitted by Nena Bloomquist