

Marlborough Public Library Board of Trustees
Meeting Minutes
May 4, 2021
Meeting Held at Walker Building and on Microsoft Teams

Meeting called to order by Tom Abel at 7:01pm

Board Members Attending at the Walker Building: Tom Abel, Rustin Kyle, Bill Brewin, Fred Haas, Karen Bento, Robyn Ripley, Janice Merk, Nena Bloomquist

Board Member Attending on Microsoft Teams: Samantha Khosla

Also Attending: Margaret Cardello, Library Director; Marlborough high school students Ezra Rivera, Jordan Savitsky and Jacob Byron, and their parents.

Documents Reviewed/Referenced:

1. Agenda
2. Minutes from the April 6, 2021 meeting
3. Trust Fund/State Aid report for April 2021
4. Director's Report

Proceedings:

1. **Minutes:** *A motion (Haas/Ripley) to approve the minutes from the April 6, 2021 meeting was passed via a roll call vote.*
2. *A motion (Bloomquist/Ripley) to move the Scholarship Winner Presentations agenda item to the top of the agenda was passed via a roll call vote.* Three Marlborough students who are graduating from area high schools attended the meeting to formally be awarded the 2021 Trustees Scholarships. The board congratulated Ezra Rivera, Jordan Savitsky and Jacob Byron on their winning essays and wished them the best of luck in their future studies.
3. **Trust Fund Reports:** *A motion (Bloomquist/Brewin) to approve the trust fund reports for April 2021 was passed via a roll call vote.*
4. **Director's Report:**
 - Margaret updated the board on the following activities related to the library renovation and expansion project:
 - The move to the library's temporary location in the Walker Building began on April 12. Ted Scott, Assistant DPW Commissioner, was invaluable in determining the right locations for the 100,000+ piece collection based on the building's structural load capacities. The City's Facilities and IT departments were also involved in the move and have been extremely helpful and efficient.

- There are several items that have been on long term loan to the library that need to be returned to the original owners. Margaret is working on tracking down the owners. Bill Brewin and Karen Bento will assist her with two of the items.
- The architects, project managers and Margaret met with the Mayor on April 21 to review the project design. His feedback which will be incorporated into the plans.
- The project is expected to be put out to bid in May, and construction is expected to begin in towards the end of the summer.
- Margaret has been working on the plans to reopen the library to the public. In addition to ensuring the health and safety of patrons and staff, the plan needs to reflect some of the unique challenges of the physical space. For instance, much of the collection will be housed on the upper floor, which is not accessible to the public, so Pages are needed to continually retrieve requested items. In the public area, the collection is stored throughout multiple rooms so additional supervision will be needed.
- Teen Librarian Christine Amatrudo has resigned. Margaret praised her contributions during her tenure with the library in Teen programming and also taking the lead in other areas, including the library's social media activity.

5. Committee Reports:

- Marlborough Public Library Foundation:
 - MPLF Chair Nena Bloomquist informed the board that the Foundation's annual meeting would be held later in the month, with the final date TBD shortly. At that time, the Foundation will hold elections for officers. The new board will then chart the path forward with the Capital Campaign.
- Friends of the Marlborough Public Library:
 - The Friends group plans to remain inactive until the newly renovated library is opened, according to Margaret. They are planning to donate their remaining funds to the Foundation's Capital Campaign. Samantha Khosla requested a copy of the Friends' by-laws, which Margaret said she would provide.

6. Old Business:

- None.

7. New Business:

- **None.**

8. Adjournment: *A motion (Kyle/Haas) to adjourn was approved via roll call vote at 7:47pm.*

Minutes submitted by Janice Merk.