



CITY OF MARLBOROUGH
Department of Public Works
Engineering Division
135 Neil Street
Marlborough, Massachusetts 01752
(508) 624-6910 Ext. 7200
Facsimile (508) 624-7699 TDD (508) 460-3610

April 1, 2015

RE: Sudbury Street Water & Sewer Project Phase I

Dear Resident,

Work on the Sudbury Street water & sewer project is now nearing completion. The final paving work will be underway on Sudbury Street and Farrington Lane starting mid-April 2015.

As of today, property owners along portions of Sudbury St and Farrington Lane will be able to connect to the new sewer system. If you are receiving this letter, there is an active sewer main available in front of your property. The process for making connections from your homes to the new sewer system is as follows:

- Property owner registers to connect with the city's water and sewer billing office at the Department of Public Works, Billing office. Registration includes paying an "Entrance Fee" of \$600 and a receipt will be given to the property owner upon payment of this fee.
- Property owner selects a "utility contractor" from a list of contractors the city has licensed to perform this type of work within the city. Included herewith is a list of licensed contractors and their respective telephone numbers. Note this list is frequently updated, please contact the City of Marlborough, Engineering Division to receive an updated list.
- The selected utility contractor is responsible for obtaining a "Street Opening Permit" from the Department of Public Works, Engineering Division. This permit cannot be issued without proof that the entrance fee for connection has been paid and without a plan showing the proposed location of the new sewer service line. The utility contractor will work with the property owner to determine the most appropriate location for the new service and provide the sketch plan to the city for approval.
- In addition to the \$600 entrance fee, the property owner is responsible for all costs to install the service line from the stubbed location to the house. These costs are negotiated with the utility contractor prior to the work being performed and generally involve a "per foot" cost for normal excavation plus an extra cost if it is necessary to excavate ledge or large rock.
- Once the connection to the city's sewer system is completed, property owners will be charged a "user fee" for sewer. Currently, property owners in your area are only charged for "water" use, but upon connection to the sewer system both water and sewer user fees will appear on your bill from the city.

Sudbury Street Water & Sewer Project
April 1, 2015

I hope the above information adequately explains the process for connecting to the city's sewer system, but if you still have questions, please do not hesitate to contact the city's project manager for this project, Mark Dascoli who may be reached at 508.624.6910 x7206. On behalf of the City of Marlborough and the Department of Public Works, I would like to thank you for your patience and cooperation throughout the duration of this project and trust the infrastructure improvements we have made to your area will enhance your respective property for years to come.

Sincerely,



Evan D. Pilachowski, P.E.
City Engineer

cc: Mayor Arthur G. Vigeant
Councilor Joseph Delano – Ward 1 Councilor
City Council
John L. Ghiloni, Commissioner of Public Works
Cathleen Liberty, Board of Health