

# CITY OF MARLBOROUGH

## BOARD OF HEALTH AGENDA

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2015 JUL 30 P 4: 44

Meeting Name: Marlborough Board of Health meeting

Date: August 4, 2015

Time: 6:30 p.m.

Location: 140 Main Street, Marlborough, MA 01752

Agenda Items to be addressed:

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**1. Call to Order**

- Review BOH Minutes

**2. Administrative**

**3. Board Business**

- Edward Kennedy Community Health Center

**4. Public Health Issues**

- Olive Garden ROP Variance
- Japan 1 HACCP Plan
- Substance Abuse Coalition

**5. Public Health Nurse Report**

- Nurse report

**6. Monthly Report**

- Sanitarian's Report

**7. Unknown business at time of posting**

**8. Adjourn**



## BOH MEETING MINUTES – 07/07/15

### Attending

James Griffin, Chairman  
John Curran, MD, Vice Chairman  
Robin Williams, Member

Also in attendance: Cathleen Liberty, Director of Public Health; Tina Nolin – Clerk, Public Health Nurse Nicole Isabelle and Nancy Cleary

**Meeting called to order 6:20 pm**

### REVIEW OF MEETING MINUTES

#### **Meeting minutes of June 9, 2015**

Motion to accept minutes of June 9, 2015– R Williams

Second – Chairman Griffin

Vote – Chairman Griffin – yes, Vice Chairman Curran – absent, Member Williams – yes.

2-0 Vote to accept minutes of June 9, 2015

### NEW BOARD BUSINESS

#### **Mayor Vigeant spoke briefly**

Thanking the board of health for being patient during the health department transition.

#### **Assistant Sanitarian**

Director Liberty introduced the new Assistant Sanitarian, Rike Sterrett to the Board and requested that she be appointed by the Board.

*Motion to appoint was made by Member Williams, Seconded by Chairman Griffin. Vote: Chairman Griffin – yes, Vice Chairman Curran – absent, Member Williams – yes. 2-0 Vote to appoint Rike Sterrett as Assistant Sanitarian at the Board of Health.*

#### **Farmers Market**

Director Liberty updated the Board on the status of the Farmers market that is scheduled to begin in September (Sept. 6 thru Nov. 1). The market is being organized and set up by our Summer Intern, Shaniece Forman. The event will be at the municipal parking lot at Chin's Restaurant.

#### **Community Health Worker's Report – Sara Oliveira**

Sara has completed training and has also been assisting the Nurses with interpreter services at the Tuesday afternoon clinics.

#### **Council on Aging Wellness Clinic**

Nicole has started the Wellness Clinic at the Senior Center every Thursday from 9:00 to 11:00.

### PUBLIC HEALTH ISSUES

#### **Memorial Beach Testing**

Director Liberty updated the Board on the beach testing and that there was a positive test for E. coli on June 30, 2015. The beach was closed immediately and tested the next day. Negative e-coli results were received on July 3, 2015 and the beach

reopened. We are testing 1 public beach and 6 semi-public beaches. Director Liberty answered in the affirmative when asked if we file the end of year report with the state.

**Variance Request – Longhorn Steakhouse**

Director Liberty presented the issues:

The oven that is being used to cook prime rib is cooking through the night unattended at low temperature with a holding temperature of 135° F but during Maureen’s inspection temperature was recorded at 90° F. Member Williams state that 90° F is a violation, she spoke with the state and she does not think this type of cooking needs a variance. After further discussion on temperatures and log books, etc. it was agreed that Cathleen would see what other communities are doing regarding this issues (i.e., those with Longhorn restaurants) and then proceed. However, Member Williams wanted to be sure that they are not holding the temp at 90° F.

**ANNOUNCEMENTS / CORRESPONDENCE**

Director Liberty informed the Board on a new grant she had been given access to and was excited about using for substance abuse education for the youth.

**Nurse’s report**

The nurse’s report was presented by Nancy Cleary (and is on file at the Board of Health) – report was accepted  
Nicole and Rike have been pairing up to inspect camps.

**Sanitarian’s report**

Submitted by Director Liberty and accepted.

**ADJOURN**

Motion – to adjourn meeting at 6:55 pm Member Williams

Second – Chairman Griffin

Vote Chairman Griffin – yes, Vice Chairman Curran – yes, Member Williams – yes

3-0 vote to adjourn Board of Health Meeting at 6:55 pm

**Next Board of Health Meeting Tuesday, August 4, 2015 at 6:30 pm**

*Respectfully submitted,*

*James Griffin*

*Chairman, Board of Health*

*City of Marlborough*

Minutes Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Cc: Board of Health Members  
City of Marlborough Website  
City Clerk

**DOCUMENTS PERTAINING TO THIS MEETING MAY BE OBTAINED AT THE BOARD OF HEALTH OFFICE CITY HALL, LOWER LEVEL, 140 MAIN STREET. HOURS ARE 9:00 AM to 5:00 PM MONDAY THRU FRIDAY**