

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2014 MAR 20 P 2:10

1. Minutes of the City Council Meeting, March 10, 2014.
2. Communication from the Mayor re: Building Department transfer request in the amount of \$75,000.00 which moves funds from Undesignated to Contract Services pertinent to mitigation funds for AvalonBay.
3. Communication from the Mayor re: Deficit Spending for Ice and Snow Account, cross referencing Order No. 14-1005703 and 14-1005686.
4. Communication from the Mayor re: the following Zoning Board of Appeals Appointments:
 - a) Paul Giunta as a regular member for a term to expire five years form date of approval.
 - b) Theodore Scott as a regular member for a term to expire five years from date of approval.
 - c) Ralph Lotfin will serve the balance of the unexpired term of Robert Page which will expire on May 5, 2017.
5. Communication from the Mayor re: Appointment of Connie Mish to the Youth Commission for a term to expire three years from date of approval.
6. Communication from the Mayor re: Reappointment of Elizabeth Evangelous to the Board of Registrars for a two year term to expire on April 1, 2016.
7. Communication from the Mayor re: Appointment of Karin Jost-Paquin to the Conservation Commission for a term to expire three years from date of approval.
8. Communication from PERAC re: Appropriation from Fiscal Year 2015.
9. Communication from Symmes Maini & M^cKee Associates on behalf of Atlantic Management re: Application for Prior Earthmoving, 200 Forest St.
10. Communication from Attorney Gadbois re: Minor Site Plan Change, AvalonBay-200 Forest St. Plan is in City Clerk's office for viewing, Order No.13/14-1005446A.
11. Application for Renewal of Junk Dealer's License, Roman Kimyagarov, Arthur & Sons Shoe Repair, 107 Main St.
12. Minutes, Traffic Commission, December 17, 2013.
13. Minutes, License Board, January 22, 2014.
14. Minutes, Board of Health, January 7, 2014.
15. Minutes, Conservation Commission, January 23 & February 20, 2014.
16. Minutes, Planning Board, February 10, 2014.
17. Minutes, Board of Registrars, March 10, 2014.
18. Minutes, Recreation Commission, January 8, 2014.
19. Minutes, Council on Aging, February 11, 2014.
20. CLAIMS:
 - A. Christopher Jarvis, 31 Brigham Ave., pothole or other road defect
 - B. Leslie Meyers, 223 Vega Rd., residential mailbox claim 2(b)
 - C. Eileen Barry, 555 Farm Rd., residential mailbox claim 2(b)
 - D. Elizabeth Fialho, 302 Boston Post Rd. #C6, other property damage
 - E. Sharon Clewes, 9 White Bagley Rd., Southborough, pothole or other road defect
 - F. Michael Manning, 19 Longfellow Ter., other property damage
 - G. Arthur Bergeron, 27 Prospect St., other property damage
 - H. Irene Richardson, 204 Ridge Rd., other property damage
 - I. Paul Ferreira, 67 Diana Dr., pothole or other road defect

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.

REPORTS OF COMMITTEES:

UNFINISHED BUSINESS:

From Finance Committee

21. **Order No. 14-1005681 – Transfer \$63,559.06 from the Fringe Account to the Police and Public Works Department Retirements.** The Finance Committee reviewed the Mayor's letter dated February 6, 2014 requesting three transfers from the Fringe account totaling \$63,559.06 to fund the sick leave buy back accounts for retirements in the Police Department (\$26,077.18), Water Division (\$18,740.88) and Streets Division (\$18,741.00). **The Finance Committee voted 5 – 0 to approve the three transfers.**
22. **Order No. 14-1005682 – Transfer \$12,000.00 from the Fringe Account to Fund an Actuarial Study.** The Finance Committee reviewed the Mayor's letter dated February 6, 2014 requesting the transfer of \$12,000.00 from the Fringe account to fund an actuarial study regarding the Other Post Employment Benefit (OPEB) obligations which is required every two years. **The Finance Committee voted 5 – 0 to approve the transfer.**
23. **Order No.14-1005683 – Transfer \$10,000.00 from the Fringe Account to Conference and Training.** The Finance Committee reviewed the Mayor's letter dated February 6, 2014 requesting the transfer of \$10,000.00 from the Fringe Account to fund the City's participation in the Supervisory and Leadership Development Program. **The Finance Committee voted 5 – 0 to approve the transfer.**
24. **Order No.14-1005684 – Transfer \$1,710.00 from the Part Time Nurse to Medical Supplies.** The Finance Committee reviewed the Mayor's letter dated February 6, 2014 requesting the transfer of \$1,710.00 from the Part Time Nurse Account to the Medical Supply account to cover the higher than anticipated demand for flu vaccinations. **The Finance Committee voted 5 – 0 to approve the transfer.**
25. **Order No. 14-1005701 – Transfer \$59,000.00 from Various DPW Account for Water Main Breaks.** The Finance Committee reviewed the Mayor's letter dated February 20, 2014 requesting the transfer of \$59,000.00 from various DPW accounts to fund the increase in the number of water main break repairs. **The Finance Committee voted 5 – 0 to approve the transfers.**
26. **Order No. 14-1005702 – Transfer \$30,000 from Various Fire Department Accounts to Fund a Review of Fire Department Policies.** The Finance Committee reviewed the Mayor's letter dated February 20, 2014 requesting the transfer of \$30,000.00 from various Fire Department accounts to fund a review of Fire Department policies, procedures and overall operation. **The Finance Committee voted 5 – 0 to approve the transfers.**

From Personnel Committee

27. **Order No. 14-1005687 - That the Reappointments of the following to the Disabilities Commission be and is herewith refer to Personnel Committee:**
Debra McManus for a term of two years, John Usinas for a term of three years, Richard Towle for a term of two years and Pat Winske for a term of three years.
Councilor Page has replaced Councilor Tunnera as City Councilor participant.
Motion made by Councilor Elder, seconded by the chair, to recommend the reappointment of Debra McManus, John Usinas and Richard Towle to the Disabilities Commission. Adopted 3-0 (Winske tabled in committee)

28. **Order No. 14-1005692 - Communication from City Council President Pope reappointing Lisa Thomas as City Clerk for a three year term to expire on February 28, 2017.**
Motion made by Councilor Elder, seconded by the chair, to recommend approval of the reappointment of Lisa Thomas as City Clerk. Adopted 3-0.

From Open Space Committee

29. **Order No. 13/14-1005615 - Communication from Mayor Vigeant re: submittal for City Council Acceptance of the 2011 – 2018 Open Space and Recreation Plan for the City of Marlborough.**
Motion made by Councilor Delano, seconded by chair, to recommend approval of the Open Space and Recreation Plan as a guidance document for the City. Vote 2 -1 Elder opposed.



**CITY OF MARLBOROUGH
OFFICE OF CITY CLERK**

**Lisa M. Thomas
140 Main St.
Marlborough, MA 01752
(508) 460-3775 FAX (508) 460-3723**

MARCH 10, 2014

Regular meeting of the City Council held on Monday, March 10, 2014 at 8:00 PM in City Council Chambers, City Hall. City Councilors Present: Pope, Oram, Ossing, Robey, Delano, Page, Elder, Tunnera, Irish, Clancy, and Landers. Meeting adjourned at 8:22 PM.

ORDERED: That the minutes of the City Council meeting FEBRUARY 24, 2014, **FILE**; adopted.

ORDERED: That the **PUBLIC HEARING** On the Proposed Amendment to the Code of the City of Marlborough, Zoning, Sections 650-17 and 650-5, Medical Offices and Clinics allowed by right in the Business Zone, Order No. 14-1005693, all were heard who wish to be heard, hearing recessed at 8:07 PM; adopted.

Councilors Present: Pope, Oram, Ossing, Robey, Delano, Page, Elder, Tunnera, Irish, Clancy & Landers.

ORDERED: That the DPW transfer requests in the amount of \$63,000.00 which moves funds from Fringes to various accounts to fund costs associated with the retirement of a member of the Public Works Department, refer to **FINANCE COMMITTEE**; adopted.

| CITY OF MARLBOROUGH BUDGET TRANSFERS -- | | | | | | | | | |
|--|-------------|----------|--------|----------------------|-------------------|------------|--------|----------------------|-------------------|
| DEPT: DPW - Administration | | | | | FISCAL YEAR: 2014 | | | | |
| FROM ACCOUNT: | | | | | TO ACCOUNT: | | | | |
| Available Balance | Amount | Org Code | Object | Account Description: | Amount | Org Code | Object | Account Description: | Available Balance |
| \$289,339.04 | \$63,600.00 | 11990006 | 51500 | Fringes | \$22,500.00 | 14001001 | 50600 | DPW Commissioner | \$37,550.22 |
| | Reason: | | | | | Retirement | | | |
| | | | | | \$40,000.00 | 14001003 | 51920 | Sick Leave Buy Back | \$595.07 |
| | Reason: | | | | | Retirement | | | |
| | | | | | \$1,100.00 | 14001003 | 51430 | Longevity | \$2.01 |
| | Reason: | | | | | Retirement | | | |
| | \$63,600.00 | Total | | | \$63,600.00 | Total | | | |

ORDERED: That the Comptroller’s Office transfer request in the amount of \$21,500.00 which moves funds from Fringes to Postage and Office Supplies to supplement accounts for FY14, refer to **FINANCE COMMITTEE**; adopted.

| CITY OF MARLBOROUGH BUDGET TRANSFERS -- | | | | | | | | | |
|--|--------------------|---------------------------|--------------|----------------------|--------------------|--------------------------------------|--------------|------------------------|-------------------|
| DEPT: Comptroller | | FISCAL YEAR: 2014 | | | | | | | |
| | | FROM ACCOUNT: | | | | TO ACCOUNT: | | | |
| Available Balance | Amount | Org Code | Object | Account Description: | Amount | Org Code | Object | Account Description: | Available Balance |
| <u>\$283,339.04</u> | <u>\$20,000.00</u> | <u>11990006</u> | <u>51500</u> | <u>Fringes</u> | <u>\$20,000.00</u> | <u>11330006</u> | <u>53460</u> | <u>Postage</u> | <u>\$303.30</u> |
| | Reason: | <u>Surplus in account</u> | | | | <u>Additional funds for mailings</u> | | | |
| <u>\$283,339.04</u> | <u>\$1,500.00</u> | <u>11990006</u> | <u>51500</u> | <u>Fringes</u> | <u>\$1,500.00</u> | <u>11330005</u> | <u>54220</u> | <u>Office Supplies</u> | <u>\$512.78</u> |
| | Reason: | <u>Surplus in account</u> | | | | <u>Additional funds for supplies</u> | | | |
| | \$21,500.00 | Total | | | \$21,500.00 | Total | | | |

ORDERED: That the Assessor’s Office transfer request in the amount of \$7,000.00 which moves funds from Senior Clerk to Legal/Appeal/Tax to fund anticipated legal expenses associated with abatement filings and appraisals for the remainder of the fiscal year, refer to **FINANCE COMMITTEE**; adopted.

FROM:

Acct. # 11410002-50770 \$7,000.00
Senior Clerk

TO:

Acct. # 11410006-53114 \$7,000.00
Legal/Appeal/Tax

ORDERED: That the Building Department transfer request in the amount of \$700.00 which moves funds from In-State Travel to Board Secretary to cover the stipends for the Planning Board and Zoning Board of Appeals secretaries for the remainder of the fiscal year, **APPROVED**; adopted.

FROM:

Acct. # 12410006-57100 \$700.00
Instate Travel

TO:

Acct. # 1241002-51050 \$700.00
Board Secretary

Councilor Irish abstained

ORDERED: That the Resignation of Patricia Zilembo from the Youth Commission, **FILE**; adopted.

ORDERED: That the Communication from Attorney Douglas J. Rowe re: Notice of representation of VNG Company regarding permitting matters of a facility at 413 Lakeside Avenue, Order No. 13-1005581B, **FILE**; adopted.

ORDERED: That the Communication from Brian Lawlor of CSM Corporation re: Site Plan Review Application for a hotel within the Results Way Mixed Use Overlay District, refer to **URBAN AFFAIRS COMMITTEE AND SITE PLAN REVIEW COMMITTEE**; adopted.

ORDERED: That the Communication from Vanasse Hangen Brustlin, Inc. re: Notice of project change, EEA #13755 by Marlborough/Northborough Land Realty Trust, refer to **DEPARTMENT HEADS (SPECIFICALLY CONSERVATION) FOR REVIEW**; adopted.

ORDERED: That the Minutes, Board of Assessors, January 30, 2014, **FILE**; adopted.

ORDERED: That the Minutes, Community Development Authority, January 23, and February 27, 2014, **FILE**; adopted.

ORDERED: That the Minutes, Conservation Commission, January 9, and February 6, 2014, **FILE**; adopted.

ORDERED: That the Communication from Hanover Insurance Group, on behalf of Kathryn Webster, 31A Church St., refer to **LEGAL DEPARTMENT**; adopted.

ORDERED: That the following CLAIMS, refer to the **LEGAL DEPARTMENT**; adopted.

- A. Joydip Basu, 43 Briarwood Lane, pothole or other road defect
- B. Robert Clark, 594 Berlin Road, residential mailbox claim 2(a)
- C. Linda (Blood) Costello, 596 Elm Street, residential mailbox claim 2(a)
- D. Lorraine Galvin, 217 Miles Standish Drive, REVISED residential mailbox claim 2(b)
- E. Bonnie Hill, 150 Simpson Road, residential mailbox claim 2(b)
- F. Frank Miller, 370 Hemenway Street, #201, pothole or other road defect
- G. Anna Parente, 7 Cedar Street, Hudson, pothole or other road defect

Reports of Committees:

Councilor Ossing reported the following out of the Finance Committee:

Present: Chairman Ossing; Finance Committee members Councilors Robey, Oram, Elder, and Irish. Councilor Landers was also in attendance. The meeting convened at 7:00 PM.

Order No. 14-1005681 – Transfer \$63,559.06 from the Fringe Account to the Police and Public Works Department Retirements. The Finance Committee reviewed the Mayor's letter dated February 6, 2014 requesting three transfers from the Fringe account totaling \$63,559.06 to fund the sick leave buy back accounts for retirements in the Police Department (\$26,077.18), Water Division (\$18,740.88) and Streets Division (\$18,741.00). **The Finance Committee voted 5 – 0 to approve the three transfers.**

Order No. 14-1005682 – Transfer \$12,000.00 from the Fringe Account to Fund an Actuarial Study. The Finance Committee reviewed the Mayor's letter dated February 6, 2014 requesting the transfer of \$12,000.00 from the Fringe account to fund an actuarial study regarding the Other Post Employment Benefit (OPEB) obligations which is required every two years. **The Finance Committee voted 5 – 0 to approve the transfer.**

Order No. 14-1005683 – Transfer \$10,000.00 from the Fringe Account to Conference and Training. The Finance Committee reviewed the Mayor's letter dated February 6, 2014 requesting the transfer of \$10,000.00 from the Fringe Account to fund the City's participation in the Supervisory and Leadership Development Program. **The Finance Committee voted 5 – 0 to approve the transfer.**

Reports of Committees cont'd:

Order No.14-1005684 – Transfer \$1,710.00 from the Part Time Nurse to Medical Supplies. The Finance Committee reviewed the Mayor's letter dated February 6, 2014 requesting the transfer of \$1,710.00 from the Part Time Nurse Account to the Medical Supply account to cover the higher than anticipated demand for flu vaccinations. **The Finance Committee voted 5 – 0 to approve the transfer.**

Order No. 14-1005701 – Transfer \$59,000.00 from Various DPW Account for Water Main Breaks. The Finance Committee reviewed the Mayor's letter dated February 20, 2014 requesting the transfer of \$59,000.00 from various DPW accounts to fund the increase in the number of water main break repairs. **The Finance Committee voted 5 – 0 to approve the transfers.**

Order No. 14-1005702 – Transfer \$30,000 from Various Fire Department Accounts to Fund a Review of Fire Department Policies. The Finance Committee reviewed the Mayor's letter dated February 20, 2014 requesting the transfer of \$30,000.00 from various Fire Department accounts to fund a review of Fire Department policies, procedures and overall operation. **The Finance Committee voted 5 – 0 to approve the transfers.**

NOTE: Order#14-1005686 requesting an increase in deficit spending in the snow and ice account (up to \$1,250,000 above approved budget) was referred to the Finance Committee on February 10, 2014. At the February 24, 2014 City Council meeting, the City Council voted to remove the order from the Finance Committee and denied the order. At the February 24, 2014 City Council meeting, the City Council approved agenda item #7 which increased the snow and ice deficit spending up to \$1,500,000 above approved budget.

The Finance Committee adjourned at 8:04 PM.

Councilor Tunnera reported the following out of the Personnel Committee:

Members Present: Chairman Tunnera; Committee Members Councilors Elder and Irish;
Councilors Pope, Landers
Meeting Convened: 7:04 PM

**Order No. 14-1005687 - That the Reappointments of the following to the Disabilities Commission be and is herewith refer to Personnel Committee:
Debra McManus for a term of two years, John Usinas for a term of three years, Richard Towle for a term of two years and Pat Winske for a term of three years.
Councilor Page has replaced Councilor Tunnera as City Councilor participant.**

Debra McManus has been on the Commission since its inception in 1990. She is currently the co-chair of the Commission. Richard Towle has been on the Commission for ten years and began as a representative from the City Council for the first four of those ten years. John Usinas was the first chair of the Commission and has been a member since 1990.

Reports of Committees cont'd:

Debra McManus explained the Board's duties – to ensure all new buildings in the City fulfill the AAB (Architectural Access Board) Architectural Laws for accessibility, ensure that existing buildings with new additions, such as the new Nissan building, have appropriate ramps and restrooms that meet the access laws. They ensure that parking lots and spaces meet the AAB laws. They help citizens in the community who are having access issues by advocating for them in various ways.

Motion made by Councilor Elder, seconded by the chair, to recommend the reappointment of Debra McManus, John Usinas and Richard Towle to the Disabilities Commission. Adopted 3-0 (Winske tabled in committee)

Order No. 14-1005692 - Communication from City Council President Pope reappointing Lisa Thomas as City Clerk for a three year term to expire on February 28, 2017.

Ms. Thomas's Office stated that she continues to automate records and now uploads them to DocuShare. Numerous records are available in DocuShare. This sharing of files eliminates the phone calls and researching when departments can perform their own searches. The City Clerk requested councilors' help with getting election Wardens and Clerks to work at the polls. Interested residents are invited to visit the City Clerk's office if they would like more information.

President Pope stated that Ms. Thomas has moved the City Clerk's Office forward with the times and that she is pleased that Ms. Thomas wants to continue with the City.

Motion made by Councilor Elder, seconded by the chair, to recommend approval of the reappointment of Lisa Thomas as City Clerk. Adopted 3-0.

Motion to adjourn by Councilor Elder – meeting adjourned at 7:35 PM.

Councilor Oram reported the following out of the Open Space Committee:

Present: Chairman Oram; Open Space Committee Members Councilors Elder and Delano; Also President Pope and Councilors Landers and Robey
Also Present: Conservation Officer Priscilla Ryder

Order No. 13/14-1005615 - Communication from Mayor Vigeant re: submittal for City Council Acceptance of the 2011 – 2018 Open Space and Recreation Plan for the City of Marlborough.

Reports of Committees cont'd:

REFER TO OPEN SPACE AND CARRY OVER TO 2014

Conservation Officer Ryder presented the committee a slide presentation and discussed the updated Open Space Plan in great detail.

Councilor Elder expressed concern to the use of the document as development guidance for the City.

Motion made by Councilor Delano, seconded by chair, to recommend approval of the Open Space and Recreation Plan as a guidance document for the City. Vote 2 -1 Elder opposed.

The meeting adjourned at 6:23 PM.

ORDERED: That the Appointment of Thomas Abel to the Library Board of Trustees for a three year term to expire on February 6, 2017 replacing Jean Peters whose term expires on February, 3 2014, and the Reappointments of Ray Hale for two years to expire on February 6, 2016, Raymond Johnson for three years to expire on February 6 2017. Robyn Ripley for 2 years to expire on Feb 1 2016 and Janice Merk for a one year term to expire on February 2, 2015, **APPROVED**; adopted.

ORDERED: That the Reappointment of Linda Clark to the Board of Registrar of Voters for a three year term to begin on April 1 2014, **APPROVED**; adopted.

ORDERED: There being no further business, the regular meeting of the City Council is herewith adjourned at 8:22 PM.



City of Marlborough
Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610

Arthur G. Vigeant
MAYOR

Michael C. Berry
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

March 20, 2014

City Council President Patricia Pope
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Transfer Request – Building Department

Honorable President Pope and Councilors:

As part of the site plan approval conditions accepted by the City Council for the AvalonBay project there was a financial pledge by the developer to the city in the amount of \$75,000.00 as mitigation for the Building Department's building plan and inspectional review process.

Mitigation funds are deposited into the city's general fund and, in order for the funds to be utilized for their intended purposes, a transfer request must be made to the appropriate line item. Therefore, I submit for your approval the following request:

- 1) Transfer in the amount of \$75,000.00 from 10000-35900 (Undesignated Fund) to 12410004-53140 (Contract Services).

I wish to thank the entire City Council for securing these needed funds during the site plan review process last year. Your foresight to negotiate these funds will ensure that the Building Department has the necessary resources to conduct a thorough review of this project without taking away from their everyday responsibilities

Enclosed for your reference is a cover letter from AvalonBay Communities, Inc. and a copy of their check.

Please do not hesitate to let me know if you have any questions. Thank you again for your hard work and progressive solutions to help make this innovative development a reality.

Sincerely,

Arthur G. Vigeant
Mayor

February 4, 2014

Michael Mendoza – Commissioner, Inspectional Services
City of Marlborough
City Hall
140 Main Street
Marlborough, MA 01752

Re: Avalon Marlborough Supplemental Building Permit Review Fee

Dear Mr. Mendoza:

Pursuant to the City Council's Site Plan Approval Conditions for Avalon Marlborough (September 23, 2013; Permit #SC 2013-0012, Condition #9), enclosed please find the supplemental building permit review fee in the amount of \$75,000 (check #177348). Please feel free to reach out to me with any questions.

Sincerely,



Steven L. Goring
Development Manager
AvalonBay Communities, Inc.

Cc: Karen Boule, Council Secretary – City of Marlborough
Steven Schwartz, Goulston & Storrs
Scott Dale, AvalonBay Communities

enclosures

AvalonBay Communities, Inc.

CITY OF MARLBOROUGH

CITMAR

| DATE | INVOICE NO | DESCRIPTION | INVOICE AMOUNT | DEDUCTION | BALANCE | | |
|-------------------------------------|------------|------------------------|----------------|-----------|----------|-----|----------|
| 1-22-14 | 012214 | AVALON MARLBOROUGH-BLD | 75000.00 | .00 | 75000.00 | | |
| 10093-48001 Misc Mitigation (DS) | | | | | | | |
| CHECK DATE | 1-23-14 | CHECK NUMBER | 177348 | TOTAL > | 75000.00 | .00 | 75000.00 |

PLEASE DETACH AND RETAIN FOR YOUR RECORDS

PIRACLE 800-621-5720 x357 THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

AvalonBay Communities, Inc.
 Construction Development Disbursement
 2901 Sabre Street, Suite 100
 Virginia Beach, VA 23452
 877-282-6246

BANK OF AMERICA
 Atlanta, Dekalb County, GA

64-1278
 611

DATE: January 23, 2014
 CHECK NO.: 177348
 AMOUNT: *\$75,000.00

Pay:*****Seventy-five thousand dollars and no cents

PAY TO THE ORDER OF
 CITY OF MARLBOROUGH
 MARLBOROUGH CITY HALL
 140 MAIN ST.
 MARLBOROUGH, MA 01752

[Handwritten Signature]
 Authorized Signature Required > \$15,000
Thomas J. Sargent
 Chief Financial Officer

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK—HOLD AT AN ANGLE TO VIEW

⑈000177348⑈ ⑆061112788⑆ 329 910 2022⑈



City of Marlborough
Office of the Mayor

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Arthur G. Vigeant
MAYOR

Michael C. Berry
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

March 20, 2014

City Council President Patricia Pope
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Deficit Spending for Snow and Ice Account

Honorable President Pope and Councilors:

Pursuant to Order No. 14-1005703 (enclosed) I am requesting further authorization to incur deficit costs in the Department of Public Works Snow and Ice Accounts.

As detailed in the attached correspondence from DPW Commissioner John Ghiloni, to date, the City has incurred a total of \$1,913,317.76 in snow removal costs with an additional \$29,358.18 encumbered.

I hereby request your approval to increase the deficit appropriation by \$350,000 to a total of \$1,850,000 in excess of available appropriation. A modified order indicating this change is attached for your consideration.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant
Mayor



IN CITY COUNCIL

Marlborough, Mass., FEBRUARY 24, 2014

ORDERED:

That pursuant to Chapter 44, section 31D of the General Laws of the Commonwealth of Massachusetts, which authorizes the City to incur liability and make expenditures for any fiscal year in excess of appropriation for snow and ice removal, the City Council of the City of Marlborough, upon the recommendation of the Mayor, approves expenditures in excess of available appropriation up to \$1,500,000 for snow and ice removal for fiscal year 2014, be and is herewith **APPROVED**.

ADOPTED

In City Council

Order No. 14-1005703

X14-1005686

Approved by Mayor
Arthur G. Vigeant
Date: February 28, 2014

A TRUE COPY

ATTEST:

A handwritten signature in cursive script, appearing to read "Lisa M. [unclear]", is written over the printed name of the City Clerk.

City Clerk

That pursuant to Chapter 44, section 31D of the General Laws of the Commonwealth of Massachusetts, which authorizes the City to incur liability and make expenditures for any fiscal year in excess of appropriation for snow and ice removal, the City Council of the City of Marlborough, upon the recommendation of the Mayor, approves expenditures in excess of available appropriation up to \$1,850,000 for snow and ice removal for fiscal year 2014.

ADOPTED
In City Council
Order No. 14 -

Adopted

Approved by Mayor
Arthur G. Vigeant
Date:

A TRUE COPY
ATTEST:

FISCAL YEAR 2014 SNOW AND ICE SUMMARY

| ACCOUNT | FY 14 APPROPRIATION W/TRANSFERS | YEAR TO DATE EXPENDED | YEAR TO DATE OUTSTANDING ENCUMBERANCES | BALANCE |
|--|---------------------------------------|--------------------------|---|--------------------|
| Overtime Snow and Ice (14001203-51390) | \$379,376.89 | \$379,376.89 | \$0.00 | \$0.00 |
| Snow Removal 14001206-52960 | \$1,005,229.09 | \$978,229.09 | \$20,354.63 | \$6,645.37 |
| Snow and Ice Operating Expenses (14001206-57040) | \$615,394.02 | \$555,711.78 | \$9,003.55 | \$50,678.69 |
| TOTAL | \$2,000,000.00 | \$1,913,317.76 | \$29,358.18 | \$57,324.06 |

AUTHORIZATIONS

| TOTAL FY 14 SNOW AND ICE APPROPRIATION | FY 14 SNOW AND ICE DEFICIT AUTHORIZATION | | RECOMMENDED ADDITIONAL DEFICIT AUTHORIZATION * |
|--|---|--------------|---|
| \$500,000.00 | Initial: 17-June-13 | \$750,000.00 | \$350,000.00 |
| | 24-Feb-14 | \$750,000.00 | |

* *Please note:*

Anticipated funds required to close out the FY 2014 Snow and Ice program is \$150,000.00. The balance of the recommended additional deficit authorization [\$200,00.00] is only in the event we have any further storm events.



City of Marlborough
Office of the Mayor

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Arthur G. Vigeant
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Patricia Bernard
EXECUTIVE SECRETARY

March 20, 2014

City Council President Patricia Pope
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Zoning Board of Appeals Appointments

Honorable President Pope and Councilors:

I am pleased to submit for your approval the reappointment of Paul Giunta to the Zoning Board of Appeals (ZBA) as a regular member for a five year term to expire from the date of his approval. Mr. Giunta is the most senior member on the ZBA. His experience and institutional knowledge is a tremendous asset to the Board.

Additionally, I wish to submit for appointment as Regular Members Theodore (Ted) Scott and Ralph Loftin. Mr. Scott will serve a term of five years to expire on from the date of his approval. Mr. Loftin will serve the balance of the unexpired term of Robert Page, which will expire on May 5, 2017.

Mr. Scott is a licensed Civil and Structural Engineer and lifelong Marlborough resident. He has over thirty years of experience working on commercial and residential projects. His professional and technical expertise will be a relied upon resource for his fellow members.

Mr. Loftin has more than one year's experience serving as an Alternate Member, though he has sat in on many of the ZBA's recent cases. He has proven himself to be more than capable of assuming the responsibilities of a Regular Member.

Thank you for your consideration of these fine volunteers. Please do not hesitate to let me know if you have any questions.

Sincerely,

Arthur G. Vigeant
Mayor



City of Marlborough
Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610

Arthur G. Vigeant
MAYOR

Michael C. Berry
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

March 20, 2014

City Council President Patricia Pope
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Youth Commission Appointment

Honorable President Pope and Councilors:

I am pleased to submit for your approval the appointment of Connie Mish to the Youth Commission for a term of three years to expire from the date of her approval.

As a mother of three, Connie is excited to be part of the Youth Commission and to help further their mission of identifying new ways to engage the youth of our community and enhance service and leadership opportunities outside of the classroom.

I would also like to take this opportunity to inform you that I have designated Youth Commission member Kelley French as Chairperson. The Youth Commission is in the midst of important new initiatives involving student appointees and the restoration of the Youth Service Awards. Kelley's dedication makes her the perfect fit to assume this responsibility. Per the city's General Code, this does not require Council approval.

Thank you for your consideration and please do not hesitate to let me know if you have any questions.

Sincerely,

Arthur G. Vigeant
Mayor



City of Marlborough
Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610
www.marlborough-ma.gov

Arthur G. Vigeant
MAYOR

Michael C. Berry
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

March 20, 2014

City Council President Patricia Pope
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Board of Registrars Reappointment

Honorable President Pope and Councilors:

I wish to submit for your approval the reappointment of Ms. Elizabeth "Betty" Evangelous to the Board of Registrars for a term of two years that will conclude on April 1, 2016.

Ms. Evangelous is a valued and respected contributor to the City Clerk's Office and I look forward to her continued contributions.

Please do not hesitate to contact me with any additional questions and thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant
Mayor



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Office of the Mayor

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Arthur G. Vigeant
MAYOR

Michael C. Berry
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

March 20, 2014

City Council President Patricia Pope
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Conservation Commission Appointment

Honorable President Pope and Councilors:

I wish to submit for your approval the appointment of Karin Jost-Paquin to the Conservation Commission for a term of three years to expire from the date of council approval.

Ms. Jost-Paquin has a strong professional and academic background in environmental health and biological sciences. Her enthusiasm to serve our community and commitment to protecting our natural resources makes her a perfect fit to join the Conservation Commission.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant
Mayor

PERAC

CITY OF MARLBOROUGH
2014 PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

DOMENIC J. F. RUSSO, *Chairman*

JOSEPH E. CONNARTON, *Executive Director*

Auditor SUZANNE M. BUMP | PHILIP Y. BROWN, ESQ. | JOHN B. LANGAN | JAMES M. MACHADO | DONALD R. MARQUIS | ROBERT B. MCCARTHY

MEMORANDUM

TO: Marlborough Retirement Board
FROM: *Joseph E. Connarton*
Joseph E. Connarton, Executive Director
RE: Appropriation for Fiscal Year 2015
DATE: March 12, 2014

Required Fiscal Year 2015 Appropriation: **\$7,700,000**

This Commission is hereby furnishing you with the amount to be appropriated for your retirement system for Fiscal Year 2015 which commences July 1, 2014.

Attached please find summary information based on the present funding schedule for your system and the portion of the Fiscal Year 2015 appropriation to be paid by each of the governmental units within your system.

The current schedule is/was due to be updated by Fiscal Year 2017.

If you have any questions, please contact PERAC's Actuary, Jim Lamenzo, at (617) 666-4446 Extension 921.

JEC/jrl
Attachments

cc: Office of the Mayor
City Council
c/o City Clerk

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Marlborough Retirement Board

Projected Appropriations

Fiscal Year 2015 - July 1, 2014 to June 30, 2015

Aggregate amount of appropriation: **\$7,700,000**

| Fiscal Year | Estimated Cost of Benefits | Funding Schedule (Excluding ERI) | ERI | Total Appropriation | Pension Fund Allocation | Pension Reserve Fund Allocation | Transfer From PRF to PF |
|----------------|----------------------------|----------------------------------|-----|---------------------|-------------------------|---------------------------------|-------------------------|
| FY 2015 | \$8,059,429 | \$7,700,000 | \$0 | \$7,700,000 | \$7,700,000 | \$0 | \$359,429 |
| FY 2016 | \$8,370,397 | \$7,945,580 | \$0 | \$7,945,580 | \$7,945,580 | \$0 | \$424,817 |
| FY 2017 | \$8,692,973 | \$8,197,942 | \$0 | \$8,197,942 | \$8,197,942 | \$0 | \$495,031 |
| FY 2018 | \$9,027,589 | \$8,458,340 | \$0 | \$8,458,340 | \$8,458,340 | \$0 | \$569,249 |
| FY 2019 | \$9,374,696 | \$8,727,028 | \$0 | \$8,727,028 | \$8,727,028 | \$0 | \$647,668 |

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

For illustration, we have shown the amount to be transferred from the Pension Reserve Fund to the Pension Fund to meet the estimated Cost of Benefits for each year. If there are sufficient assets in the Pension Fund to meet the Cost of Benefits, this transfer is optional.

Marlborough Retirement Board
 Appropriation by Governmental Unit

Fiscal Year 2015 - July 1, 2014 to June 30, 2015

Aggregate amount of appropriation: **\$7,700,000**

| UNIT | Percent of Aggregate Amount | Funding Schedule (excluding ERI) | ERI | Total Appropriation |
|--------------------------------------|-----------------------------|----------------------------------|-------------|---------------------|
| City of Marlborough | 68.22% | \$5,252,940 | \$0 | \$5,252,940 |
| School Department | 30.61% | \$2,356,970 | \$0 | \$2,356,970 |
| Housing & Community Devel. Authority | 1.17% | \$90,090 | \$0 | \$90,090 |
| UNIT TOTAL | 100% | \$7,700,000 | \$ 0 | \$7,700,000 |

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

March 20, 2014

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2014 MAR 20 A 11:30

President and Members
Marlborough City Council
City Hall 140 Main Street
Marlborough, MA 01752

Re: Atlantic Management – 200 Forest Street, Marlborough, MA

Application for Prior Earthmoving

SMMA No. 11046.00

Dear Council President and Members:

On behalf of our client, Atlantic Management, SMMA is pleased to submit the enclosed preliminary Site Plan package for the placement of fill material from the AvalonBay development to the front of 200 Forest Street. Consistent with §270-2(F) of the Marlborough Zoning Code, prior earthmoving is intended to precede construction by several months. Atlantic Management intends to file an application for Site Plan Approval for sitework at 200 Forest Street, including a new tenant entrance driveway, employee drop off area, and parking lot expansion.

Approximately 25,000 cubic yards of excavated soil from the AvalonBay development will be stockpiled and spread and compacted in place in front of 200 Forest Street. The enclosed documents describe the construction sequence, erosion controls measures, soil conditions, temporary and final grading, and emergency contact information.

Enclosed with the application is the project plans and narrative. Please do not hesitate to reach out to the applicant team or SMMA if you have any questions or comments.

Very truly yours,

SMMA | Symmes Maini & McKee Associates



Brian Lawlor, PE
Principal

cc: Joe Zink and John Sullivan - Atlantic Management,
Attorney David Gadbois,
Peter Glick and William Park - SMMA, (MF)

enclosures: Project Plans, Narrative

P:\2011\11046\08-CODES\Prior EarthmovingN-Prior Earthmoving Cover Letter.doc

APPLICATION FOR PRIOR EARTHMOVING

Marlborough City Council

Marlborough Hills

*200 Forest Street
Marlborough, MA*

March 20, 2014

Prepared by,

SMMA

Symmes Maini & McKee Associates

Cambridge, MA

Applicant,

*Atlantic-Marlboro Realty, LLC
c/o Atlantic Management Corporation
205 Newbury Street
Framingham, MA 01701*

SMMA No. 11046.00

Application for Prior Earthmoving

ATLANTIC MANAGEMENT CORP

Marlborough Hills, Marlborough, MA

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1 | PROJECT NARRATIVE

- PROJECT DESCRIPTION
- SOILS
- CONSTRUCTION SEQUENCE
- SEDIMENT AND EROSION CONTROL MEASURES
OPERATION AND MAINTANENCE PROCEDURES

2 | APPENDICES

A SOILS REPORT

3 | DRAWINGS (SEPARATLY ATTACHED)

C-111 SITE PREPARATION AND EROSION CONTROL PLAN

C-141 GRADING AND SURFACE TREATMENT PLAN

C-501 DETAILS I

PROJECT NARRATIVE

Project Description

The proposed project involves the relocation of excess natural soil that will be excavated from the "Avalon Marlborough" project site onto another area of the of the Marlborough Hills development situated at the southwest end of the 200 Forest Street Building. The filled area is intended to be developed as a parking area in a later phase of the Marlborough Hills project and will be submitted to the City for Site Plan Review once the development plan has been completed. The transport vehicles will transport the soil from the Avalon Marlborough project site to the future parking area via an internal haul route utilizing existing paved drives and parking where possible and constructing a new gravel drive only where necessary, limiting the amount of disturbance. All work for proposed for the haul road and fill area is located outside of the 100 foot buffer zone to bordering vegetated wetlands. The Avalon Marlborough Stormwater Pollution Prevention Plan and General Permit for Construction Activities will be amended to include the work described herein.

The intent of this application request is to relocate approximately 25,000 cubic yards of excavated soil, as previously mentioned. The relocation and placement of the soil will provide benefits in two ways. Firstly, by reusing the material on-site there will be a reduction in the amount of material that will be transported off-site from the Avalon Marlborough project, reducing the construction transport vehicle round trips by approximately 1,500, over City and State roads. Since the excess material will be used for the construction of the future parking area, future transport trips on roads to bring fill on-site to adjust the grade to desirable levels will be reduced, as well. Secondly, by reusing the material on-site there is a financial benefit to both Avalon Marlborough for transportation and disposal costs and to Atlantic Management Corp. for future purchase of soil to construct the parking area.

The area designated for the placement of the fill largely consists of lawn with a few walks and two helicopter pads for emergency response. The helicopter pads will be relocated onto an adjacent paved parking area that is currently vacancy. The area will be designated per emergency response protocols. The walks and other pavement will be removed and disposed of off-site. The lawn and topsoil will be stripped and reused elsewhere on the Marlborough Hills site. There is a clay sanitary sewer that runs under the fill area that will be replaced with ductile iron and the associated manhole will be adjusted to final grade.

The filled area will be protected with erosion control measures including haybales and silt fence along the perimeter. The slopes of the fill will be at a maximum pitch of 3 horizontal to 1 vertical. The side slopes will be loamed and seeded, and

protected from erosion with an erosion control blanket. The stormwater runoff from the fill area will be captured in temporary erosion control swales with hay bale check dams and conveyed to sedimentation basins. The sedimentation basin will include an anti-vortex outlet structure and a stone emergency spillway situated at the east end of the basin adjacent to an existing depression with a drainage structure. The existing depression will be maintained and sedimentation control measures will be implemented to ensure that sediment is not conveyed to the existing drainage system.

Soils

Soils within the limits of construction site for the Avalon Marlborough project consist primarily of Urban Land, Paxton Fine Sandy Loam 3 -8%, Paxton Fine Sandy Loam extremely stony 3 -8%, Paxton Fine Sandy Loam extremely stony 15 -25%, Paxton Fine Sandy Loam extremely stony 25 -35%, Woodbridge Fine Sandy Loam extremely stony 8-15% and Paxton-Urban land complex, according to the Soil Map obtained from the Natural Resources Conservation Service Web Soil Survey (see Appendix A). The area proposed for the fill placement is area for the fill placement consists of hotel consists of entirely Paxton-Urban land complex. This soil type is found on hill slopes between 3% and 15%. The soil is considered to be well drained and is classified as Hydrologic Soil Group C. The texture of this soil type throughout a typical profile consists of Fine sandy loam to Sandy loam. The excavated soils are also all classified as Hydrologic Soil Group C. The relocated soils are similar to the native soils in the relocation area.

Construction Sequence

Hay bales and silt fence will be installed, replaced and or supplemented at the limits stockpile area and the haul road as shown on the plans. The erosion control measures will be inspected on a regular basis, including before and after rainfall events. A surplus of erosion control measures will be kept on-site at all times to replace or supplement measures. Once all the resource areas have been protected, construction activities will commence. Erosion control measures will not be removed until the site is permanently stabilized.

The first phase of construction will be to build the temporary sedimentation basins and temporary swales. Each basin will be excavated to proposed grade and be fitted with temporary standpipe outlets. The outlet pipe and discharge area will also be constructed including rip-rap aprons. The inlets and outlets will also be protected with hay bales and stone check dams. Temporary swales—including hay bale check, dams, and earth berms—will be installed at the perimeter of work areas in order to capture stormwater run off and divert it to the sedimentation basins. Run off from all areas of work will be directed to the swales. As work progresses the temporary swales will be relocated throughout the limit of work.

The temporary haul drive will be stripped of vegetation and organic soils, where necessary. Materials to be re-used will be stockpiled. All stockpiles will be protected with hay bales and silt fence at their perimeter. Well-drained gravel material will then be placed at required depths along the haul road. Gravel or stone

material will be supplemented on an as-needed basis in order to maintain a structurally sound, well-drained surface on which construction equipment will travel. Temporary construction entrances consisting of a stone pad rack will be constructed at each end of the haul road in order to minimize tracking dirt onto the internal drive. Any dirt tracked onto internal drive will be cleaned immediately. Wash water (if necessary) will be directed to a sedimentation basin.

Once the haul road is completed and erosion and sediment control measures are in-place stripping of vegetation and topsoil will commence. The topsoil will be reused elsewhere on the Marlborough Hills site. Major earthmoving operations will begin once the area has been stripped, including placement and compaction of soil within the fill area. The lifts of will be placed such that the minimal area of exposed soil is facing the east. The runoff from the lifts will be directed to the west, away from the wetlands to the extent possible, as construction progresses. The placement of fill will progress in this general manner until the final grades shown on the plan have been achieved. The slope areas that are most susceptible to erosion, once completed, will be covered with loam and seeded with an erosion control grass mixture, and protected with an erosion control blanket. The final cover material for the top of the fill area will be determined during construction, depending on how the area behaves during storm events. Options include; loaming and seeding, spraying tackifier or back-blading the surface with construction equipment to create a stable surface that will not erode.

At the completion of construction, once vegetative cover has taken root, the sedimentation basins will be cleaned out and excavated to specified elevations shown on the plan. The silt fence will be removed and the haybales will be left to disintegrate in place.

Sediment and Erosion Control Measures Operation & Maintenance Procedures

Responsible Party

Atlantic Management shall designate a Site Supervisor who shall assume responsibility for this maintenance plan.

Maintenance Activities

The following site maintenance activities are required to maintain optimal pollutant attenuation by the erosion/sediment control drainage system.

- Daily inspections of perimeter erosion control, temporary swales and sediment basins during construction and inspections before and after rainfall events.
- Perimeter erosion control measures are to be replaced and supplemented to ensure that measures are functioning correctly.
- Once vegetative cover is established and the fill area is stabilized inspections of the swales and sedimentation basins including check dams and outlets are to be conducted on a weekly basis.

- Sediment is to be removed from the sediment basins, swales and outlet protection on a quarterly basis or as necessary for the measures to function correctly.
- Remove accumulated trash, litter and discarded materials from the site. No disposal of materials will be permitted within any resource area. This prohibition includes, but is not limited to, fill material, construction debris, grass clippings, collected leaves and cut branches from landscaped areas.

Reporting & Documentation

The Site Supervisor shall be responsible for maintaining an accurate Site Maintenance Log. The Site Maintenance Log shall be located on-site and made available upon request.

The Site Maintenance Log shall:

- Document the completion of planned maintenance tasks.
- Identify the person responsible for the completion of tasks.
- Identify any outstanding problems, malfunctions or inconsistencies identified during the course of routine maintenance.

The Site Supervisor shall be responsible for ensuring that the scheduled tasks are appropriately completed as described in this plan and the Site Maintenance Log accurately represents activities carried out as described in this plan.

Site Maintenance Log

A Site Maintenance Log shall be completed as described above, and shall, at a minimum include the following items:

- Date of activity performed.
- Specific maintenance task.
- Structural components maintained, as identified on the Project Plans.
- Staff person or contractor performing activity on behalf of Atlantic Development.
- Supervisor verification of maintenance activity.
- Recommended additional maintenance task.

Appendix A: Soils Report



United States
Department of
Agriculture



NRCS

Natural
Resources
Conservation
Service

A product of the National
Cooperative Soil Survey,
a joint effort of the United
States Department of
Agriculture and other
Federal agencies, State
agencies including the
Agricultural Experiment
Stations, and local
participants

Custom Soil Resource Report for Middlesex County, Massachusetts

200 Forest Street



Preface

Soil surveys contain information that affects land use planning in survey areas. They highlight soil limitations that affect various land uses and provide information about the properties of the soils in the survey areas. Soil surveys are designed for many different users, including farmers, ranchers, foresters, agronomists, urban planners, community officials, engineers, developers, builders, and home buyers. Also, conservationists, teachers, students, and specialists in recreation, waste disposal, and pollution control can use the surveys to help them understand, protect, or enhance the environment.

Various land use regulations of Federal, State, and local governments may impose special restrictions on land use or land treatment. Soil surveys identify soil properties that are used in making various land use or land treatment decisions. The information is intended to help the land users identify and reduce the effects of soil limitations on various land uses. The landowner or user is responsible for identifying and complying with existing laws and regulations.

Although soil survey information can be used for general farm, local, and wider area planning, onsite investigation is needed to supplement this information in some cases. Examples include soil quality assessments (<http://soils.usda.gov/sqi/>) and certain conservation and engineering applications. For more detailed information, contact your local USDA Service Center (<http://offices.sc.egov.usda.gov/locator/app?agency=nracs>) or your NRCS State Soil Scientist (http://soils.usda.gov/contact/state_offices/).

Great differences in soil properties can occur within short distances. Some soils are seasonally wet or subject to flooding. Some are too unstable to be used as a foundation for buildings or roads. Clayey or wet soils are poorly suited to use as septic tank absorption fields. A high water table makes a soil poorly suited to basements or underground installations.

The National Cooperative Soil Survey is a joint effort of the United States Department of Agriculture and other Federal agencies, State agencies including the Agricultural Experiment Stations, and local agencies. The Natural Resources Conservation Service (NRCS) has leadership for the Federal part of the National Cooperative Soil Survey.

Information about soils is updated periodically. Updated information is available through the NRCS Soil Data Mart Web site or the NRCS Web Soil Survey. The Soil Data Mart is the data storage site for the official soil survey information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means

for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

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How Soil Surveys Are Made

Soil surveys are made to provide information about the soils and miscellaneous areas in a specific area. They include a description of the soils and miscellaneous areas and their location on the landscape and tables that show soil properties and limitations affecting various uses. Soil scientists observed the steepness, length, and shape of the slopes; the general pattern of drainage; the kinds of crops and native plants; and the kinds of bedrock. They observed and described many soil profiles. A soil profile is the sequence of natural layers, or horizons, in a soil. The profile extends from the surface down into the unconsolidated material in which the soil formed or from the surface down to bedrock. The unconsolidated material is devoid of roots and other living organisms and has not been changed by other biological activity.

Currently, soils are mapped according to the boundaries of major land resource areas (MLRAs). MLRAs are geographically associated land resource units that share common characteristics related to physiography, geology, climate, water resources, soils, biological resources, and land uses (USDA, 2006). Soil survey areas typically consist of parts of one or more MLRA.

The soils and miscellaneous areas in a survey area occur in an orderly pattern that is related to the geology, landforms, relief, climate, and natural vegetation of the area. Each kind of soil and miscellaneous area is associated with a particular kind of landform or with a segment of the landform. By observing the soils and miscellaneous areas in the survey area and relating their position to specific segments of the landform, a soil scientist develops a concept, or model, of how they were formed. Thus, during mapping, this model enables the soil scientist to predict with a considerable degree of accuracy the kind of soil or miscellaneous area at a specific location on the landscape.

Commonly, individual soils on the landscape merge into one another as their characteristics gradually change. To construct an accurate soil map, however, soil scientists must determine the boundaries between the soils. They can observe only a limited number of soil profiles. Nevertheless, these observations, supplemented by an understanding of the soil-vegetation-landscape relationship, are sufficient to verify predictions of the kinds of soil in an area and to determine the boundaries.

Soil scientists recorded the characteristics of the soil profiles that they studied. They noted soil color, texture, size and shape of soil aggregates, kind and amount of rock fragments, distribution of plant roots, reaction, and other features that enable them to identify soils. After describing the soils in the survey area and determining their properties, the soil scientists assigned the soils to taxonomic classes (units). Taxonomic classes are concepts. Each taxonomic class has a set of soil characteristics with precisely defined limits. The classes are used as a basis for comparison to classify soils systematically. Soil taxonomy, the system of taxonomic classification used in the United States, is based mainly on the kind and character of soil properties and the arrangement of horizons within the profile. After the soil scientists classified and named the soils in the survey area, they compared the

Custom Soil Resource Report

individual soils with similar soils in the same taxonomic class in other areas so that they could confirm data and assemble additional data based on experience and research.

The objective of soil mapping is not to delineate pure map unit components; the objective is to separate the landscape into landforms or landform segments that have similar use and management requirements. Each map unit is defined by a unique combination of soil components and/or miscellaneous areas in predictable proportions. Some components may be highly contrasting to the other components of the map unit. The presence of minor components in a map unit in no way diminishes the usefulness or accuracy of the data. The delineation of such landforms and landform segments on the map provides sufficient information for the development of resource plans. If intensive use of small areas is planned, onsite investigation is needed to define and locate the soils and miscellaneous areas.

Soil scientists make many field observations in the process of producing a soil map. The frequency of observation is dependent upon several factors, including scale of mapping, intensity of mapping, design of map units, complexity of the landscape, and experience of the soil scientist. Observations are made to test and refine the soil-landscape model and predictions and to verify the classification of the soils at specific locations. Once the soil-landscape model is refined, a significantly smaller number of measurements of individual soil properties are made and recorded. These measurements may include field measurements, such as those for color, depth to bedrock, and texture, and laboratory measurements, such as those for content of sand, silt, clay, salt, and other components. Properties of each soil typically vary from one point to another across the landscape.

Observations for map unit components are aggregated to develop ranges of characteristics for the components. The aggregated values are presented. Direct measurements do not exist for every property presented for every map unit component. Values for some properties are estimated from combinations of other properties.

While a soil survey is in progress, samples of some of the soils in the area generally are collected for laboratory analyses and for engineering tests. Soil scientists interpret the data from these analyses and tests as well as the field-observed characteristics and the soil properties to determine the expected behavior of the soils under different uses. Interpretations for all of the soils are field tested through observation of the soils in different uses and under different levels of management. Some interpretations are modified to fit local conditions, and some new interpretations are developed to meet local needs. Data are assembled from other sources, such as research information, production records, and field experience of specialists. For example, data on crop yields under defined levels of management are assembled from farm records and from field or plot experiments on the same kinds of soil.

Predictions about soil behavior are based not only on soil properties but also on such variables as climate and biological activity. Soil conditions are predictable over long periods of time, but they are not predictable from year to year. For example, soil scientists can predict with a fairly high degree of accuracy that a given soil will have a high water table within certain depths in most years, but they cannot predict that a high water table will always be at a specific level in the soil on a specific date.

After soil scientists located and identified the significant natural bodies of soil in the survey area, they drew the boundaries of these bodies on aerial photographs and identified each as a specific map unit. Aerial photographs show trees, buildings, fields, roads, and rivers, all of which help in locating boundaries accurately.

Soil Map

The soil map section includes the soil map for the defined area of interest, a list of soil map units on the map and extent of each map unit, and cartographic symbols displayed on the map. Also presented are various metadata about data used to produce the map, and a description of each soil map unit.

Custom Soil Resource Report

MAP LEGEND

Area of Interest (AOI)

 Area of Interest (AOI)

Soils

 Soil Map Units

Special Point Features

 Blowout

 Borrow Pit

 Clay Spot

 Closed Depression

 Gravel Pit

 Gravelly Spot

 Landfill

 Lava Flow

 Marsh or swamp

 Mine or Quarry

 Miscellaneous Water

 Perennial Water

 Rock Outcrop

 Saline Spot

 Sandy Spot

 Severely Eroded Spot

 Sinkhole

 Slide or Slip

 Sodic Spot

 Spoil Area

 Stony Spot

 Very Stony Spot

 Wet Spot

 Other

Special Line Features

 Gully

 Short Steep Slope

 Other

Political Features

 Cities

Water Features

 Streams and Canals

Transportation

 Rails

 Interstate Highways

 US Routes

 Major Roads

 Local Roads

MAP INFORMATION

Map Scale: 1:6,540 if printed on B size (11" × 17") sheet.

The soil surveys that comprise your AOI were mapped at 1:25,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for accurate map measurements.

Source of Map: Natural Resources Conservation Service
 Web Soil Survey URL: <http://websoilsurvey.nrcs.usda.gov>
 Coordinate System: UTM Zone 19N NAD83

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Middlesex County, Massachusetts
 Survey Area Data: Version 12, Feb 26, 2010

Date(s) aerial images were photographed: 7/15/2003

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Map Unit Legend

| Middlesex County, Massachusetts (MA017) | | | |
|---|---|--------------|----------------|
| Map Unit Symbol | Map Unit Name | Acres in AOI | Percent of AOI |
| 52A | Freetown muck, 0 to 1 percent slopes | 17.1 | 4.3% |
| 71B | Ridgebury fine sandy loam, 3 to 8 percent slopes, extremely stony | 1.0 | 0.2% |
| 73B | Whitman fine sandy loam, 0 to 5 percent slopes, extremely stony | 2.9 | 0.7% |
| 103B | Charlton-Hollis-Rock outcrop complex, 3 to 8 percent slopes | 9.0 | 2.3% |
| 103C | Charlton-Hollis-Rock outcrop complex, 8 to 15 percent slopes | 8.9 | 2.2% |
| 103D | Charlton-Hollis-Rock outcrop complex, 15 to 25 percent slopes | 7.6 | 1.9% |
| 106C | Narragansett-Hollis-Rock outcrop complex, 3 to 15 percent slopes | 6.7 | 1.7% |
| 106D | Narragansett-Hollis-Rock outcrop complex, 15 to 25 percent slopes | 0.2 | 0.0% |
| 305B | Paxton fine sandy loam, 3 to 8 percent slopes | 4.5 | 1.1% |
| 307B | Paxton fine sandy loam, 3 to 8 percent slopes, extremely stony | 31.1 | 7.8% |
| 307C | Paxton fine sandy loam, 8 to 15 percent slopes, extremely stony | 38.2 | 9.6% |
| 307D | Paxton fine sandy loam, 15 to 25 percent slopes, extremely stony | 45.7 | 11.5% |
| 307E | Paxton fine sandy loam, 25 to 35 percent slopes, extremely stony | 21.6 | 5.4% |
| 311B | Woodbridge fine sandy loam, 3 to 8 percent slopes, very stony | 0.4 | 0.1% |
| 311C | Woodbridge fine sandy loam, 8 to 15 percent slopes, very stony | 7.4 | 1.9% |
| 312C | Woodbridge fine sandy loam, 8 to 15 percent slopes, extremely stony | 6.2 | 1.5% |
| 422C | Canton fine sandy loam, 8 to 15 percent slopes, extremely stony | 2.4 | 0.6% |
| 602 | Urban land | 21.0 | 5.3% |
| 622C | Paxton-Urban land complex, 3 to 15 percent slopes | 108.9 | 27.3% |
| 629C | Canton-Charlton-Urban land complex, 3 to 15 percent slopes | 16.7 | 4.2% |
| 654 | Udorthents, loamy | 1.0 | 0.2% |
| 656 | Udorthents-Urban land complex | 40.8 | 10.2% |
| Totals for Area of Interest | | 399.1 | 100.0% |

Map Unit Descriptions

The map units delineated on the detailed soil maps in a soil survey represent the soils or miscellaneous areas in the survey area. The map unit descriptions, along with the maps, can be used to determine the composition and properties of a unit.

A map unit delineation on a soil map represents an area dominated by one or more major kinds of soil or miscellaneous areas. A map unit is identified and named according to the taxonomic classification of the dominant soils. Within a taxonomic class there are precisely defined limits for the properties of the soils. On the landscape, however, the soils are natural phenomena, and they have the characteristic variability of all natural phenomena. Thus, the range of some observed properties may extend beyond the limits defined for a taxonomic class. Areas of soils of a single taxonomic class rarely, if ever, can be mapped without including areas of other taxonomic classes. Consequently, every map unit is made up of the soils or miscellaneous areas for which it is named and some minor components that belong to taxonomic classes other than those of the major soils.

Most minor soils have properties similar to those of the dominant soil or soils in the map unit, and thus they do not affect use and management. These are called noncontrasting, or similar, components. They may or may not be mentioned in a particular map unit description. Other minor components, however, have properties and behavioral characteristics divergent enough to affect use or to require different management. These are called contrasting, or dissimilar, components. They generally are in small areas and could not be mapped separately because of the scale used. Some small areas of strongly contrasting soils or miscellaneous areas are identified by a special symbol on the maps. If included in the database for a given area, the contrasting minor components are identified in the map unit descriptions along with some characteristics of each. A few areas of minor components may not have been observed, and consequently they are not mentioned in the descriptions, especially where the pattern was so complex that it was impractical to make enough observations to identify all the soils and miscellaneous areas on the landscape.

The presence of minor components in a map unit in no way diminishes the usefulness or accuracy of the data. The objective of mapping is not to delineate pure taxonomic classes but rather to separate the landscape into landforms or landform segments that have similar use and management requirements. The delineation of such segments on the map provides sufficient information for the development of resource plans. If intensive use of small areas is planned, however, onsite investigation is needed to define and locate the soils and miscellaneous areas.

An identifying symbol precedes the map unit name in the map unit descriptions. Each description includes general facts about the unit and gives important soil properties and qualities.

Soils that have profiles that are almost alike make up a *soil series*. Except for differences in texture of the surface layer, all the soils of a series have major horizons that are similar in composition, thickness, and arrangement.

Soils of one series can differ in texture of the surface layer, slope, stoniness, salinity, degree of erosion, and other characteristics that affect their use. On the basis of such differences, a soil series is divided into *soil phases*. Most of the areas shown on the detailed soil maps are phases of soil series. The name of a soil phase commonly

305B—Paxton fine sandy loam, 3 to 8 percent slopes

Map Unit Setting

Landscape: Hills, uplands

Mean annual precipitation: 45 to 54 inches

Mean annual air temperature: 43 to 54 degrees F

Frost-free period: 145 to 240 days

Map Unit Composition

Paxton and similar soils: 85 percent

Minor components: 15 percent

Description of Paxton

Setting

Landform: Hillslopes

Landform position (two-dimensional): Backslope, summit

Landform position (three-dimensional): Head slope, side slope

Down-slope shape: Convex

Across-slope shape: Convex

Parent material: Friable loamy eolian deposits over dense loamy lodgment till derived from granite and gneiss

Properties and qualities

Slope: 3 to 8 percent

Depth to restrictive feature: 20 to 39 inches to dense material

Drainage class: Well drained

Capacity of the most limiting layer to transmit water (Ksat): Low to moderately high
(0.01 to 0.20 in/hr)

Depth to water table: About 18 to 21 inches

Frequency of flooding: None

Frequency of ponding: None

Available water capacity: Low (about 3.0 inches)

Interpretive groups

Farmland classification: All areas are prime farmland

Land capability (nonirrigated): 2e

Hydrologic Soil Group: C

Typical profile

0 to 7 inches: Fine sandy loam

7 to 13 inches: Fine sandy loam

13 to 22 inches: Sandy loam

22 to 26 inches: Sandy loam

26 to 65 inches: Fine sandy loam

Minor Components

Charlton

Percent of map unit: 5 percent
Landform: Drumlins, ground moraines
Landform position (two-dimensional): Toeslope, backslope
Landform position (three-dimensional): Base slope, side slope
Down-slope shape: Convex
Across-slope shape: Convex

Montauk

Percent of map unit: 5 percent
Landform: Hillslopes
Landform position (two-dimensional): Summit, shoulder
Landform position (three-dimensional): Head slope, nose slope
Down-slope shape: Convex
Across-slope shape: Convex

Woodbridge

Percent of map unit: 3 percent
Landform: Hillslopes
Landform position (two-dimensional): Toeslope, shoulder
Landform position (three-dimensional): Nose slope, base slope
Down-slope shape: Concave
Across-slope shape: Concave

Ridgebury

Percent of map unit: 2 percent
Landform: Depressions, drainageways
Landform position (two-dimensional): Footslope
Landform position (three-dimensional): Base slope
Down-slope shape: Concave
Across-slope shape: Concave

307B—Paxton fine sandy loam, 3 to 8 percent slopes, extremely stony

Map Unit Setting

Landscape: Hills, uplands
Mean annual precipitation: 45 to 54 inches
Mean annual air temperature: 43 to 54 degrees F
Frost-free period: 145 to 240 days

Map Unit Composition

Paxton and similar soils: 85 percent
Minor components: 15 percent

Description of Paxton

Setting

Landform: Hillslopes

Custom Soil Resource Report

Landform position (two-dimensional): Backslope, summit
Landform position (three-dimensional): Head slope, side slope
Down-slope shape: Convex
Across-slope shape: Convex
Parent material: Friable loamy eolian deposits over dense loamy lodgment till derived from granite and gneiss

Properties and qualities

Slope: 3 to 8 percent
Surface area covered with cobbles, stones or boulders: 9.0 percent
Depth to restrictive feature: 20 to 39 inches to dense material
Drainage class: Well drained
Capacity of the most limiting layer to transmit water (Ksat): Low to moderately high (0.01 to 0.20 in/hr)
Depth to water table: About 18 to 21 inches
Frequency of flooding: None
Frequency of ponding: None
Available water capacity: Low (about 3.0 inches)

Interpretive groups

Farmland classification: Not prime farmland
Land capability (nonirrigated): 7s
Hydrologic Soil Group: C

Typical profile

0 to 7 inches: Fine sandy loam
7 to 13 inches: Fine sandy loam
13 to 22 inches: Sandy loam
22 to 26 inches: Sandy loam
26 to 65 inches: Fine sandy loam

Minor Components

Charlton

Percent of map unit: 5 percent
Landform: Drumlins, ground moraines
Landform position (two-dimensional): Backslope, toeslope
Landform position (three-dimensional): Base slope, side slope
Down-slope shape: Convex
Across-slope shape: Convex

Montauk

Percent of map unit: 5 percent
Landform: Hillslopes
Landform position (two-dimensional): Shoulder, summit
Landform position (three-dimensional): Head slope, nose slope
Down-slope shape: Convex
Across-slope shape: Convex

Woodbridge

Percent of map unit: 3 percent
Landform: Hillslopes
Landform position (two-dimensional): Summit, shoulder, toeslope
Landform position (three-dimensional): Head slope, base slope, nose slope
Down-slope shape: Linear
Across-slope shape: Concave

Ridgebury

Percent of map unit: 2 percent
Landform: Depressions, drainageways
Landform position (two-dimensional): Footslope
Landform position (three-dimensional): Base slope
Down-slope shape: Concave
Across-slope shape: Concave

307C—Paxton fine sandy loam, 8 to 15 percent slopes, extremely stony

Map Unit Setting

Landscape: Hills, uplands
Mean annual precipitation: 45 to 54 inches
Mean annual air temperature: 43 to 54 degrees F
Frost-free period: 145 to 240 days

Map Unit Composition

Paxton and similar soils: 85 percent
Minor components: 15 percent

Description of Paxton

Setting

Landform: Hillslopes
Landform position (two-dimensional): Footslope, backslope
Landform position (three-dimensional): Base slope, side slope
Down-slope shape: Linear
Across-slope shape: Convex
Parent material: Friable loamy eolian deposits over dense loamy lodgment till derived from granite and gneiss

Properties and qualities

Slope: 8 to 15 percent
Surface area covered with cobbles, stones or boulders: 9.0 percent
Depth to restrictive feature: 20 to 39 inches to dense material
Drainage class: Well drained
Capacity of the most limiting layer to transmit water (Ksat): Low to moderately high (0.01 to 0.20 in/hr)
Depth to water table: About 18 to 21 inches
Frequency of flooding: None
Frequency of ponding: None
Available water capacity: Low (about 3.0 inches)

Interpretive groups

Farmland classification: Not prime farmland
Land capability (nonirrigated): 7s
Hydrologic Soil Group: C

Typical profile

0 to 7 inches: Fine sandy loam

Custom Soil Resource Report

7 to 13 inches: Fine sandy loam
13 to 22 inches: Sandy loam
22 to 26 inches: Sandy loam
26 to 65 inches: Fine sandy loam

Minor Components

Montauk

Percent of map unit: 7 percent
Landform: Hillslopes
Landform position (two-dimensional): Shoulder, summit
Landform position (three-dimensional): Head slope, nose slope
Down-slope shape: Convex
Across-slope shape: Convex

Charlton

Percent of map unit: 5 percent
Landform: Drumlins, ground moraines
Landform position (two-dimensional): Toeslope, backslope
Landform position (three-dimensional): Base slope, side slope
Down-slope shape: Convex
Across-slope shape: Convex

Woodbridge

Percent of map unit: 3 percent
Landform: Hillslopes
Landform position (two-dimensional): Summit, shoulder, toeslope
Landform position (three-dimensional): Head slope, base slope, nose slope
Down-slope shape: Linear
Across-slope shape: Concave

307D—Paxton fine sandy loam, 15 to 25 percent slopes, extremely stony

Map Unit Setting

Landscape: Hills, uplands
Mean annual precipitation: 45 to 54 inches
Mean annual air temperature: 43 to 54 degrees F
Frost-free period: 145 to 240 days

Map Unit Composition

Paxton and similar soils: 85 percent
Minor components: 15 percent

Description of Paxton

Setting

Landform: Hillslopes
Landform position (two-dimensional): Backslope
Landform position (three-dimensional): Side slope
Down-slope shape: Linear
Across-slope shape: Convex

Custom Soil Resource Report

Parent material: Friable loamy eolian deposits over dense loamy lodgment till derived from granite and gneiss

Properties and qualities

Slope: 15 to 25 percent

Surface area covered with cobbles, stones or boulders: 9.0 percent

Depth to restrictive feature: 20 to 39 inches to dense material

Drainage class: Well drained

Capacity of the most limiting layer to transmit water (Ksat): Low to moderately high (0.01 to 0.20 in/hr)

Depth to water table: About 18 to 21 inches

Frequency of flooding: None

Frequency of ponding: None

Available water capacity: Low (about 3.0 inches)

Interpretive groups

Farmland classification: Not prime farmland

Land capability (nonirrigated): 7s

Hydrologic Soil Group: C

Typical profile

0 to 7 inches: Fine sandy loam

7 to 13 inches: Fine sandy loam

13 to 22 inches: Sandy loam

22 to 26 inches: Sandy loam

26 to 65 inches: Fine sandy loam

Minor Components

Montauk

Percent of map unit: 10 percent

Landform: Hillslopes

Landform position (two-dimensional): Shoulder, summit

Landform position (three-dimensional): Head slope, nose slope

Down-slope shape: Convex

Across-slope shape: Convex

Charlton

Percent of map unit: 5 percent

Landform: Drumlins, ground moraines

Landform position (two-dimensional): Backslope, toeslope

Landform position (three-dimensional): Base slope, side slope

Down-slope shape: Convex

Across-slope shape: Convex

307E—Paxton fine sandy loam, 25 to 35 percent slopes, extremely stony

Map Unit Setting

Landscape: Hills, uplands

Mean annual precipitation: 45 to 54 inches

Mean annual air temperature: 43 to 54 degrees F

Custom Soil Resource Report

Frost-free period: 145 to 240 days

Map Unit Composition

Paxton and similar soils: 85 percent

Minor components: 15 percent

Description of Paxton

Setting

Landform: Hillslopes

Landform position (two-dimensional): Backslope

Landform position (three-dimensional): Side slope

Down-slope shape: Linear

Across-slope shape: Convex

Parent material: Friable loamy eolian deposits over dense loamy lodgment till derived from granite and gneiss

Properties and qualities

Slope: 25 to 35 percent

Surface area covered with cobbles, stones or boulders: 9.0 percent

Depth to restrictive feature: 20 to 39 inches to dense material

Drainage class: Well drained

Capacity of the most limiting layer to transmit water (Ksat): Low to moderately high (0.01 to 0.20 in/hr)

Depth to water table: About 18 to 21 inches

Frequency of flooding: None

Frequency of ponding: None

Available water capacity: Low (about 3.0 inches)

Interpretive groups

Farmland classification: Not prime farmland

Land capability (nonirrigated): 7s

Hydrologic Soil Group: C

Typical profile

0 to 7 inches: Fine sandy loam

7 to 13 inches: Fine sandy loam

13 to 22 inches: Sandy loam

22 to 26 inches: Sandy loam

26 to 65 inches: Fine sandy loam

Minor Components

Montauk

Percent of map unit: 10 percent

Landform: Hillslopes

Landform position (two-dimensional): Summit, shoulder

Landform position (three-dimensional): Nose slope, head slope

Down-slope shape: Convex

Across-slope shape: Convex

Charlton

Percent of map unit: 5 percent

Landform: Drumlins, ground moraines

Landform position (two-dimensional): Backslope, toeslope

Landform position (three-dimensional): Base slope, side slope

Down-slope shape: Convex

Custom Soil Resource Report

Across-slope shape: Convex

311B—Woodbridge fine sandy loam, 3 to 8 percent slopes, very stony

Map Unit Setting

Landscape: Hills, uplands

Mean annual precipitation: 45 to 54 inches

Mean annual air temperature: 43 to 54 degrees F

Frost-free period: 145 to 240 days

Map Unit Composition

Woodbridge and similar soils: 85 percent

Minor components: 15 percent

Description of Woodbridge

Setting

Landform: Hillslopes

Landform position (two-dimensional): Toeslope, shoulder, summit

Landform position (three-dimensional): Base slope, head slope, nose slope

Down-slope shape: Linear

Across-slope shape: Concave

Parent material: Friable loamy eolian deposits over dense loamy lodgment till derived from granite and gneiss

Properties and qualities

Slope: 3 to 8 percent

Surface area covered with cobbles, stones or boulders: 1.6 percent

Depth to restrictive feature: 18 to 39 inches to dense material

Drainage class: Moderately well drained

Capacity of the most limiting layer to transmit water (Ksat): Low to moderately high (0.01 to 0.20 in/hr)

Depth to water table: About 18 to 21 inches

Frequency of flooding: None

Frequency of ponding: None

Available water capacity: Very low (about 2.9 inches)

Interpretive groups

Farmland classification: Not prime farmland

Land capability (nonirrigated): 6s

Hydrologic Soil Group: C

Typical profile

0 to 2 inches: Moderately decomposed plant material

2 to 4 inches: Fine sandy loam

4 to 30 inches: Fine sandy loam

30 to 65 inches: Fine sandy loam

Minor Components

Paxton

Percent of map unit: 8 percent
Landform: Hillslopes
Landform position (two-dimensional): Backslope, summit
Landform position (three-dimensional): Side slope, head slope
Down-slope shape: Convex
Across-slope shape: Convex

Scituate

Percent of map unit: 5 percent
Landform: Depressions, hillslopes
Landform position (two-dimensional): Toeslope, summit
Landform position (three-dimensional): Base slope, head slope
Down-slope shape: Linear
Across-slope shape: Concave

Ridgebury

Percent of map unit: 2 percent
Landform: Depressions, drainageways
Landform position (two-dimensional): Footslope
Landform position (three-dimensional): Base slope
Down-slope shape: Concave
Across-slope shape: Concave

311C—Woodbridge fine sandy loam, 8 to 15 percent slopes, very stony

Map Unit Setting

Landscape: Hills, uplands
Mean annual precipitation: 45 to 54 inches
Mean annual air temperature: 43 to 54 degrees F
Frost-free period: 145 to 240 days

Map Unit Composition

Woodbridge and similar soils: 85 percent
Minor components: 15 percent

Description of Woodbridge

Setting

Landform: Hillslopes
Landform position (two-dimensional): Toeslope, backslope
Landform position (three-dimensional): Side slope, base slope
Down-slope shape: Linear
Across-slope shape: Concave
Parent material: Friable loamy eolian deposits over dense loamy lodgment till derived from granite and gneiss

Custom Soil Resource Report

Properties and qualities

Slope: 8 to 15 percent
Surface area covered with cobbles, stones or boulders: 1.6 percent
Depth to restrictive feature: 18 to 39 inches to dense material
Drainage class: Moderately well drained
Capacity of the most limiting layer to transmit water (Ksat): Low to moderately high
(0.01 to 0.20 in/hr)
Depth to water table: About 18 to 21 inches
Frequency of flooding: None
Frequency of ponding: None
Available water capacity: Very low (about 2.9 inches)

Interpretive groups

Farmland classification: Not prime farmland
Land capability (nonirrigated): 6s
Hydrologic Soil Group: C

Typical profile

0 to 2 inches: Moderately decomposed plant material
2 to 4 inches: Fine sandy loam
4 to 30 inches: Fine sandy loam
30 to 65 inches: Fine sandy loam

Minor Components

Paxton

Percent of map unit: 9 percent
Landform: Hillslopes
Landform position (two-dimensional): Backslope, summit
Landform position (three-dimensional): Head slope, side slope
Down-slope shape: Convex
Across-slope shape: Convex

Scituate

Percent of map unit: 4 percent
Landform: Depressions, hillslopes
Landform position (two-dimensional): Summit, toeslope
Landform position (three-dimensional): Head slope, base slope
Down-slope shape: Linear
Across-slope shape: Concave

Ridgebury

Percent of map unit: 2 percent
Landform: Depressions, drainageways
Landform position (two-dimensional): Footslope
Landform position (three-dimensional): Base slope
Down-slope shape: Concave
Across-slope shape: Concave

Custom Soil Resource Report

Properties and qualities

Slope: 8 to 15 percent

Surface area covered with cobbles, stones or boulders: 9.0 percent

Depth to restrictive feature: More than 80 inches

Drainage class: Well drained

Capacity of the most limiting layer to transmit water (Ksat): High (2.00 to 6.00 in/hr)

Depth to water table: More than 80 inches

Frequency of flooding: None

Frequency of ponding: None

Available water capacity: Low (about 5.2 inches)

Interpretive groups

Farmland classification: Not prime farmland

Land capability (nonirrigated): 7s

Hydrologic Soil Group: B

Typical profile

0 to 8 inches: Fine sandy loam

8 to 21 inches: Fine sandy loam

21 to 65 inches: Gravelly loamy sand

Minor Components

Montauk

Percent of map unit: 5 percent

Landform: Hillslopes

Landform position (two-dimensional): Shoulder, summit

Landform position (three-dimensional): Head slope, nose slope

Down-slope shape: Convex

Across-slope shape: Convex

Charlton

Percent of map unit: 5 percent

Landform: Drumlins, ground moraines

Landform position (two-dimensional): Footslope

Landform position (three-dimensional): Base slope

Down-slope shape: Convex

Across-slope shape: Convex

Scituate

Percent of map unit: 5 percent

Landform: Hillslopes, depressions

Landform position (two-dimensional): Toeslope, summit

Landform position (three-dimensional): Head slope, base slope

Down-slope shape: Linear

Across-slope shape: Concave

602—Urban land

Map Unit Setting

Elevation: 0 to 3,000 feet

Custom Soil Resource Report

Mean annual precipitation: 32 to 50 inches
Mean annual air temperature: 45 to 50 degrees F
Frost-free period: 110 to 200 days

Map Unit Composition

Urban land: 85 percent
Minor components: 15 percent

Description of Urban Land

Setting

Landform position (two-dimensional): Footslope
Landform position (three-dimensional): Base slope
Down-slope shape: Linear
Across-slope shape: Linear
Parent material: Excavated and filled land

Minor Components

Udorthents, loamy

Percent of map unit: 5 percent

Rock outcrop

Percent of map unit: 5 percent
Landform: Ledges
Landform position (two-dimensional): Summit
Landform position (three-dimensional): Head slope
Down-slope shape: Concave
Across-slope shape: Concave

Udorthents, wet substratum

Percent of map unit: 5 percent

622C—Paxton-Urban land complex, 3 to 15 percent slopes

Map Unit Setting

Landscape: Hills, uplands
Mean annual precipitation: 45 to 54 inches
Mean annual air temperature: 43 to 54 degrees F
Frost-free period: 145 to 240 days

Map Unit Composition

Urban land: 40 percent
Paxton and similar soils: 40 percent
Minor components: 20 percent

Description of Paxton

Setting

Landform: Hillslopes
Landform position (two-dimensional): Footslope, backslope

Custom Soil Resource Report

Landform position (three-dimensional): Base slope, side slope
Down-slope shape: Linear
Across-slope shape: Convex
Parent material: Friable loamy eolian deposits over dense loamy lodgment till derived from granite and gneiss

Properties and qualities

Slope: 3 to 15 percent
Depth to restrictive feature: 20 to 39 inches to dense material
Drainage class: Well drained
Capacity of the most limiting layer to transmit water (Ksat): Low to moderately high (0.01 to 0.20 in/hr)
Depth to water table: About 18 to 21 inches
Frequency of flooding: None
Frequency of ponding: None
Available water capacity: Low (about 3.0 inches)

Interpretive groups

Farmland classification: Not prime farmland
Land capability (nonirrigated): 3e
Hydrologic Soil Group: C

Typical profile

0 to 7 inches: Fine sandy loam
7 to 13 inches: Fine sandy loam
13 to 22 inches: Sandy loam
22 to 26 inches: Sandy loam
26 to 65 inches: Fine sandy loam

Description of Urban Land

Setting

Landform position (two-dimensional): Footslope
Landform position (three-dimensional): Base slope
Down-slope shape: Linear
Across-slope shape: Linear
Parent material: Excavated and filled land

Minor Components

Charlton

Percent of map unit: 10 percent
Landform: Drumlins, ground moraines
Landform position (two-dimensional): Footslope
Landform position (three-dimensional): Base slope
Down-slope shape: Convex
Across-slope shape: Convex

Montauk

Percent of map unit: 5 percent
Landform: Hillslopes
Landform position (two-dimensional): Summit, shoulder
Landform position (three-dimensional): Nose slope, head slope
Down-slope shape: Convex
Across-slope shape: Convex

Woodbridge

Percent of map unit: 5 percent

Custom Soil Resource Report

Landform: Hillslopes
Landform position (two-dimensional): Shoulder, toeslope
Landform position (three-dimensional): Nose slope, base slope
Down-slope shape: Concave
Across-slope shape: Concave

629C—Canton-Charlton-Urban land complex, 3 to 15 percent slopes

Map Unit Setting

Landscape: Hills, uplands
Elevation: 0 to 1,000 feet
Mean annual precipitation: 32 to 54 inches
Mean annual air temperature: 43 to 54 degrees F
Frost-free period: 110 to 240 days

Map Unit Composition

Canton and similar soils: 40 percent
Charlton and similar soils: 30 percent
Urban land: 25 percent
Minor components: 5 percent

Description of Canton

Setting

Landform: Hills
Landform position (two-dimensional): Footslope, backslope
Landform position (three-dimensional): Base slope, side slope
Down-slope shape: Linear
Across-slope shape: Convex
Parent material: Friable loamy eolian deposits over friable sandy basal till derived from granite and gneiss

Properties and qualities

Slope: 3 to 15 percent
Depth to restrictive feature: More than 80 inches
Drainage class: Well drained
Capacity of the most limiting layer to transmit water (Ksat): High (2.00 to 6.00 in/hr)
Depth to water table: More than 80 inches
Frequency of flooding: None
Frequency of ponding: None
Available water capacity: Low (about 5.2 inches)

Interpretive groups

Farmland classification: Not prime farmland
Land capability (nonirrigated): 3e
Hydrologic Soil Group: B

Typical profile

0 to 8 inches: Fine sandy loam
8 to 21 inches: Fine sandy loam

References

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CITY OF MARLBOROUGH

2014 MAR 20 A 11:39

David P. Gadbois
Attorney-at-Law
91 Denoncourt Street
PO Box 773
Marlborough, Massachusetts 01752

Phone (508) 481-0101

E-mail David@attygadbois.com

Fax (508) 484-9435

March 18, 2014

Department Head
City of Marlborough
Marlborough, MA

In Hand Delivery

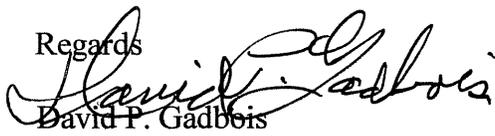
RE: Minor Site Plan Change
Avalon Bay/Atlantic
200 Forest Street
Earth Moving

Dear Department Head:

Enclosed please find a half size Site Preparation and Erosion Control Plan for the transfer of soil not to be used by Avalon Bay in the construction of its 350 unit apartment complex located at 200 Forest Street. Approval of the Plan with result in preventing hundreds of approximately 120 trucks per day from driving on public ways, as originally planned.

I spoke with Commissioner Mendoza and Priscilla Ryder on Friday and it is clear they think this is a minor change to a Site Plan and can be approved as an administrative matter. Because the City Council is the authority for Site Plan Approval regarding the Overlay District, the Plan is being submitted to the City Council for review at Monday's meeting. I would appreciate your comments regarding the Plan and your communication of your opinion to the Council for Monday's meeting.

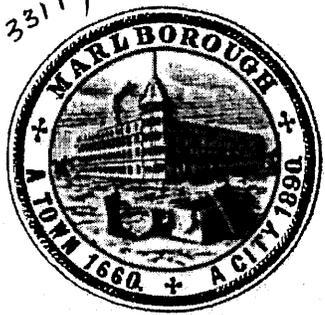
Regards



David P. Gadbois

Attorney for Atlantic Management

Ad. # 25. 2. 2. (OK # 3317)



**City of Marlborough, Massachusetts
CITY CLERK DEPARTMENT**

RECEIVED
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CITY OF MARLBOROUGH

2014 MAR 18 A 9:36

**Lisa M. Thomas
City Clerk**

MARLBOROUGH, MA

DATE: MARCH 17, 2014

To the City Council:

Owner Name: ROMAN KIMYAGAROV

Residential Address: 15 EDMANDS RD # 610 FRAMINGHAM, MA

Telephone Number: (508) 624-7066

Business Name: ARTHUR & SONS SHOE REPAIR.

Business Address: 107 MAIN STREET MARLBOROUGH MA

Business Telephone Number: (508) 624-7066

Owner Signature: Roman Kimyagarov

The above-signed Roman Kimyagarov respectfully requests that he/she be granted a JUNK DEALERS license.

In City Council

December 17, 2013
RECEIVED
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CITY OF MARLBOROUGH

2014 MAR -6 P 4:20



**CITY OF MARLBOROUGH
OFFICE OF TRAFFIC COMMISSION
140 MAIN STREET
MARLBOROUGH, MASSACHUSETTS 01752**

Traffic Commission Minutes

The Regular Meeting of the Traffic Commission was held on Tuesday, December 17, 2013 at 10:00 a.m. in the City Council Committee Room, City Hall. Members present: Chairman - Police Chief Mark Leonard, DPW Commissioner Ronald LaFreniere and Fire Chief James Fortin. Also present: City Engineer Thomas Cullen. Minutes taken by: Karen Lambert, MPD Records Clerk.

1- Minutes

The minutes of the Traffic Commission meeting of Tuesday, November 26, 2013.

MOTION was made, seconded, duly VOTED:
TO APPROVE

2-New Business

2a) Request from Councilor Landers to look at speeding and signage on Thomas Drive.

Chief Leonard advised that he received a phone call from Councilor Landers regarding speeding on this street and the fact that there are many children in the area. Chief Leonard explained to Councilor Landers that there was no special speed zone established for this street. Any signage would have to be advisory only and "thickly settled" is probably the best we could do. He also explained that the Traffic Commission historically does not install signage regarding children. Tom Cullen provided photos of this street from two different perspectives. It was noted that the street is wide and straight and that it is probably mainly local traffic causing the problem as the street is not a cut through to anywhere.

Commissioner LaFreniere advised that he would check on the criteria for "thickly settled". He noted that the lots are bigger and therefore the area may not qualify as "thickly settled". If it does, however, the appropriate signage can be installed.

MOTION was made, seconded, duly VOTED to REFER to the DPW to look into the issue in more detail.

3-Old Business

Update on Item from November meeting (not on this month's agenda)

Two additional locations to be added to yield schedule.

Tim Collins found two additional locations where yield signs are in place but the locations were not included on the new regulation. Chief Leonard advised that when he was updating the regulation from the last meeting he also included these two new locations. The regulation now lists five yield locations. Upon review of the regulation, one more revision was necessary with regard to the sign on Williams Street. Chief Leonard advised that he would revise it again and present the regulation for a vote at the next meeting.

MOTION was made, seconded, duly VOTED to REFER to Chief Leonard to revise the yield regulation.

3e) Whitcomb School parking lot – One-Way and No Parking

Chief Leonard prepared two regulations for the Whitcomb School parking lot, one for “Do Not Enter Streets” and one for “No Stopping, Standing, or Parking”. He advised that he made both as “Emergency Preambles” as school is in session and both regulations involve existing conditions. As such, they should take effect immediately upon adoption by the Traffic Commission. Tom Cullen provided a large diagram of the parking lot with all proposed signage indicated. Upon review, it was determined that further clarification was required on some of the descriptions. The Chief will revise both regulations for the next meeting; however, they were both voted and approved, as amended.

MOTION was made, seconded, duly VOTED to REFER to Chief Leonard to revise the regulations and forward them to Lisa Thomas for advertisement.

3f) Request for a crosswalk on Hudson St. at Windmill Dr.

Tom Cullen advised that he is not ready to present an update on this issue.

MOTION was made, seconded, duly VOTED:
To TABLE

Update on Item from November meeting (not on this month's agenda)

Speed limit signs on East Dudley St.

Tom Cullen presented a diagram from Tim Collins with the proposed signage for this location.

Update on Item from November meeting (not on this month's agenda)

School Zone Crosswalk (Jaworek School), Hosmer Street at Stacy Road.

Tom Cullen presented a diagram from Tim Collins with the proposed signage as recommended at the previous meeting. It included 2 advance warning signs on each end for the crosswalk and 2 signs at the crosswalk. They will go up on new posts. All are within the school zone. At this point it is basically an issue of adding the proper signage.

MOTION was made, seconded, duly VOTED to REFER to the DPW to install the proper signs.

3a) Municipal off street parking regulation.

MOTION was made, seconded, duly VOTED:
To TABLE.

3b) High School parking regulations.

MOTION was made, seconded, duly VOTED:
To TABLE.

3c) Stop signs on Bigelow Street.

MOTION was made, seconded, duly VOTED:
To TABLE.

3d) Traffic Commission rules and regulations update.

MOTION was made, seconded, duly VOTED:
To TABLE.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 10:37 am.

Respectfully submitted,

Karen L. Lambert
Records Clerk
Marlborough Police Department

List of documents and other exhibits used at the meeting:

- Meeting Agenda for Tuesday, December 17, 2013 (Including City of Marlborough Meeting Posting.
- Draft of Traffic Commission minutes from 11/26/13.
- Schedule listing proposed signage for Whitcomb School parking lot.
- Diagram of Whitcomb school parking lot with proposed signage indicated.

- Emergency Preamble and amended regulation for “Do Not Enter” signage for Whitcomb School Parking Lot.

- Emergency Preamble and amended regulation for “No Stopping, Standing or Parking” signage for Whitcomb School Parking Lot.

- Photo showing the two additional yield locations to be added to the new regulation.

- Proposed regulation for “Yield Intersections”.

Additional Handouts

- Two photos of Thomas Drive from different locations

- Copy of document indicting that yield sign at intersection of Williams St. and Route 20 meets at least one warrant established by MUTCD.

MINUTES OF THE LICENSE BOARD MEETING HELD JANUARY 22, 2014

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CITY OF HAMPSHIRE

2014 MAR -7 P 3:07

There was a regular monthly meeting of the License Board held on Wednesday, January 22, 2014 at 7:30 pm, City Hall, 3rd floor, Memorial Hall.

Attending were: Walter Bonin, Chairman; Gregory Mitrakas, Member; James Riessle, Member; Linda Goodwin, Secretary.

Meeting was called to order by Walter Bonin, Chairman at 7:30 pm.

NEW BUSINESS:

- 1: MASONIC CORP – CATERING BY TASTY HOME COOKING — **3** - ALL ALCOHOL ONE DAY PERMITS

Ed Walsh presented **3** ALL alcohol one day permit applications. Motion made to approve by Gregory Mitrakas, seconded by James Riessle. Motion carried 3-0

- 2: IC SCHOOL – PARENTS ASSOCIATION – 1 ONE DAY – BEER/WINE

Heather Short present for Parents Association. Motion made to approve by Gregory Mitrakas, seconded by James Riessle. Motion carried 3-0

- 3: CHANGE OF MANAGER – HALFWAY CAFÉ
FROM: MATTHEW MORRISEY
TO: SHANNAN CURRIE

Board reviewed application. Everything appeared to be in proper form. Motion made to approve by James Riessle, seconded by Gregory Mitrakas. Motion carried 3-0

- 4: CHANGE OF MANAGER – OLVE GARDEN
FROM: JANET THOMPSON
TO: LUIS ANTONIO SOSA

Board reviewed application. Everything appeared to be in proper form. Motion made to approve by James Riessle, seconded by Gregory Mitrakas. Motion carried 3-0

PAGE 2

5: CLASS III – SOUTH STREET AUTO PARTS (new owners)

Alan Brodeur present as new owner of South Street Auto Parts. I also have a business on Maple Street, this will be an extension of this business. This business will be ran the same way as the former owner. Repairs, towing, sales, etc. This is a large lot, I would like to sell 6 cars at this time. I can return at a later date if I need to increase this amount, but I do not believe I will need to increase this number.

Board reviewed application. Motion made to approve by James Riessle, seconded by Gregory Mitrakas. Motion carried 3-0

OLD BUSINESS:

- 1 : MINUTES PREVIOUS MEETING – DECEMBER, 2013
Motion made to accept and place on file. Motion carried 3-0

MOTION MADE TO ADJOURN: 8:30 PM

Respectfully submitted,

A handwritten signature in black ink that reads "Walter Bonin". The signature is written in a cursive, flowing style.

Walter Bonin, Chairman

RECEIVED
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CITY OF MARLBOROUGH
2014 MAR -7 P 3:07

MARLBOROUGH BOARD OF HEALTH MEETING JANUARY 7, 2014

There was a meeting of the Marlborough Board of Health on Tuesday, January 7, 2014, City Hall, 1st floor, Committee Room.

Attending were: John Rowe, Chairman; John Curran, M.D., Member; James Griffin, Member; Robert Landry, Sanitarian; Nancy Cleary, Public Health Nurse; Patricia Gallier, Public Health Nurse; Linda Goodwin, Secretary.

NEW BUSINESS:

1: PART TIME PUBLIC HEALTH NURSE VACANCY

Board discussed the position of Part Time Board of Health Nurse that was recently vacated by Patricia Gallier. This is an important position that took a long time in getting and must be maintained. This position at best costs \$27-28,000 a year with no benefits. VNA services have a starting cost of \$60/hr and are not as flexible, to cover such things as sick days, unplanned days off, etc. Board discussed the job description, etc. Board discussed with Bob Landry the need to make an appointment with the Mayor for the Board and himself to discuss this issue before the next monthly meeting. We need to stress how important this is to the Board of Health.

2: REVIEW NEWLY AWARDED TOBACCO CONTROL GRANT – DISCUSS NEXT STEPS FOR REGULATIONS

Board discussed reviewing other cities and towns regulations such as Ashland, Hudson and Medway. Sudbury just recently voted to raise the age to 19 making it harder for High School kids to purchase tobacco products. A lot of communities are working towards changing regulations so drug stores can no longer sell tobacco products. Over the next couple of months we could get Attorney DJ Wilson from Tobacco Control to discuss the process with the Board, along with Sheryl Sabbara. This process would involve public hearings, getting public opinion. Also presenting to City Council and getting their opinion, and discussing with the Mayor to get his opinion. The process could take up to several months.

Board discussed the process and agreed to discuss at the February meeting. Motion carried 3-0

PAGE 2

3: DISCUSS REVISIONS TO PERMIT FEE SCHEDULE

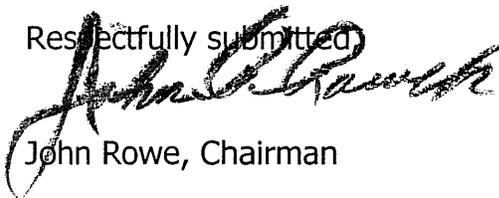
Board also discussed the possibility of raising the fee for Tobacco Permits. This could be addressed when the regulations are discussed. Motion carried 3-0

OLD BUSINESS:

- 1: MINUTES – MEETING – JANUARY, 2014
Motion made to accept and place on file. Motion carried 3-0
- 2: SANITARIAN'S REPORT – JANUARY, 2014
Discussed several ongoing issues on monthly report:
Motion made to accept and place on file. Motion carried 3-0
- 3: ASSISTANT SANITARIAN'S REPORT – JANUARY, 2014
Motion made to approve and place on file. Motion carried 3-0
- 4: PUBLIC HEALTH NURSE REPORT – JANUARY, 2014
Motion made to accept and place on file. Motion carried 3-0

MOTION MADE TO ADJOURN: 7:30 pm

Respectfully submitted



John Rowe, Chairman

**CITY OF MARLBOROUGH
CONSERVATION COMMISSION**

Minutes

January 23, 2014 (Thursday)

**Marlborough City Hall – 3rd Floor, Memorial Hall
7:00 PM**

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CITY OF MARLBOROUGH

2014 MAR 10 P 1:02

Members Present: Edward Clancy-Chairman, Lawrence Roy, John Skarin, Dennis Demers, and Allan White. Also present was Priscilla Ryder-Conservation Officer

Absent: David Williams (Michelle Higgins- resigned)

Public Hearings:

Request for Determination of Applicability

Bolton St. – City of Marlborough (DPW)

Tim Collins, Assistant City Engineer, was present and explained that the Marlborough Dept. of Public Works proposes to replace the existing sewer force main on a portion of Bolton St. They had originally planned just to reline the existing pipe, but the cost was prohibitive with the temporary bypass line. The new plan is to use the existing pipe during construction and lay a brand new pipe in the ground, leaving the existing pipe in place for future repairs as necessary. Erosion controls will be placed as shown on the plan; the Commission confirmed that they would be removed promptly when the project is completed. Straw waddles may be used. The Commission discussed the plans and then closed the hearing. They voted unanimously 5-0 to issue a negative determination with standard conditions.

Request for Determination of Applicability

Hosmer St. – City of Marlborough (DPW)

Tim Collins, Assistant City Engineer, was present and explained that the Marlborough Dept. of Public Works proposes to replace the existing sewer force main on a portion of Hosmer St. He explained that they would be doing the same process as for Bolton St. as described above, using the existing pipe as the bypass while they construct and install the new pipe in the roadway. The Commission discussed the erosion controls and bypass issues. The hearing was closed and the Commission voted 5-0 to issue a negative determination with standard conditions.

Notice of Intent (Continuation)

Lakeside Ave. – Crabtree Lake Williams, LLC – Overlook at Lake Williams

Mika Lassila of S.J. Mullaney Engineering and Rick Roper of Crabtree Lake Williams were both present. Mr. Lassila explained that they had made some small changes to the plan based on the previous meeting, including the grading changes and barrier behind buildings 6 & 8 and the change in the Land Subject to Flooding. The new plan set is dated 1-23-14. The Commission noted that the change was acceptable and there being no further discussion closed the hearing. The Commission reviewed the draft Order of Conditions and they discussed the no tolerance policy noted in the document due to the proximity of the project to Lake Williams. They also discussed at length the condition to require an onsite erosion control expert and preconstruction meeting with the Commission at a regularly scheduled meeting. After some discussions and amendments the Commission voted 5-0 to issue the Order of Conditions as drafted and amended.

The abutter Bob Greska asked to be notified when the preconstruction meeting is to be held with the Commission, so he can attend.

Notice of Intent – Continued to February 20, 2014

397 Bolton Street - The Marlborough Community Development Authority

At the applicants request this hearing was continued to the February 20, 2014 meeting

Discussion: DEP 212-1115 Avalon Marlborough- Simarano Dr. – Pre-construction meeting.

Steve Gorning and Tony Sanchez from Avalon Bay, Tim Parris PE from HW Moore; Tim Chorey, Griffin Ryder and Mr. Negal from VHB; Mr. Buckman and Steve Harrington from LNM Construction were all present.

Mr. Sanchez explained that he is in charge of the site and has put together a great team to keep the project moving and clean and the wetlands and drainage protected. They chose VHB as their erosion control consultants, since they seem to have a good track record in Marlborough and are familiar with the soils in the area having worked on the 555 Forest St. project and previously the 3-Com site. They chose LNM Construction because they have the proper equipment and talent and are also familiar with difficult sites like this one. Mr. Sanchez reviewed the sequencing/phasing plan and explained that they would mobilize the clearing crew for each phase. They will install detention basins and erosion controls first before anything else; in fact erosion controls were being installed that day. He went through the plan and the steps to be followed and protocol, emergency contact list, truck route- which will be to I-495. The Commission discussed their concern with that many trucks (200+) beating up Simarano Dr. before and after reconstruction, specifically they were concerned with impacts to waterlines and utilities. Avalon staff assured them that if something got broken because of their work they would fix it. After more discussion about process and processing materials, the Commission was satisfied that the contractor and team knew what to do to keep the site under control. They asked for weekly report updates

Draft Order of Conditions

- DEP 212-1122 25 Reagin Ln. The applicant had mailed the stone wall detail which the Commission found acceptable. The Commission then reviewed the draft Order of Conditions and voted unanimously 5-0 to issue the Order as drafted and amended.

Certificate of Compliance:

- DEP 212-969 Sterling Woods Subdivision – full Certificate - Ms. Ryder said she'd been in touch with the Engineering Dept. and confirmed that the detention basin repair which was the subject of this Order has been completed per the plans. Ms. Ryder reviewed the conditions and found that they had all been met. The commission voted unanimously 5-0 to issue a full Certificate of Compliance for this project.

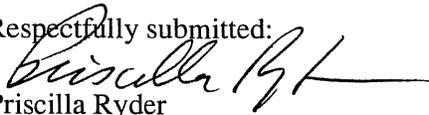
Correspondence/Other Business:

- MACC Annual Environment Conference – 2014 (Saturday-March 1, 2014)- the Commission reviewed and voted to accept and place on file.

Next meetings: Next Conservation Commission meetings - March 6th and March 20th, 2014
(Thursdays)

Adjournment: There being no further business the meeting was adjourned at 8:30 PM

Respectfully submitted:


Priscilla Ryder
Conservation Officer

**CITY OF MARLBOROUGH
CONSERVATION COMMISSION**

Minutes

**February 20, 2014 (Thursday); 7:00 PM
Marlborough City Hall – 3rd Floor, Memorial Hall**

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CITY OF MARLBOROUGH

2014 MAR 10 P 1:02

Members Present: Edward Clancy-Chairman, Lawrence Roy, John Skarin, David Williams, Dennis Demers and Allan White. Also present was Priscilla Ryder-Conservation Officer.

Absent: none

Acceptance of Minutes: The minutes of January 9, 2014 and February 6, 2014 were unanimously approved as written.

Public Hearings:

Notice of Intent

Simarano Dr. - The City of Marlborough DPW

Tim Chorey and Brian Brosnan of VHB were present representing the city. Mr. Chorey explained that the project includes minor modifications to vehicle and pedestrian traffic layout on the entire length of Simarano Dr., including resurfacing, adding a sidewalk and bicycle lane and some lane widening. He pointed out the locations of wetlands along this roadway and showed the buffer zone locations where work will occur. No work is proposed in the wetland areas. Overall, the project will decrease the impervious area. The new sidewalk will drain into the grass strips. All wetlands were flagged and inspected by Ms. Ryder. The wetlands were well defined and followed the toe of slope. 9 additional catchbasin are being added and 23 catchbasin are to be retrofitted with hoods and 4' sumps. The Commission asked about the existing drainage and wondered if the City Engineer has reviewed the plans and provided his blessing. After some lengthy discussion about sequencing and construction methods and drainage divides, the Commission asked the applicant to return to the next meeting to provide the following:

- 1) Approval from city engineer;
- 2) information about the drainage divides on the plan proposed and existing to evaluate what/whether the changes in drainage are significant pre and post construction- to be sure receiving ditches/wetlands can handle any increased flows i.e. at FES 49a, and CB 49, 48, & 47;
- 3) provide some insight on how the roadway work will be coordinated with the Avalon Marlborough project haul routes ;
- 4) confirm with city engineer that the drain line down the middle of the street at the Forest St. end is appropriate;
- 5) confirm that existing swales to be used are able to handle the flows i.e. are clear and free of debris;
- 6) provide construction sequencing plan in general, knowing that contractor will need to meet with Commission on the specific methods to be used (provide parameters of what contractor will need to cover);
- 7) trees to be planted are sugar maples (check with Chris White to confirm appropriateness of this choice).

To give enough time for the applicant to collect this information the Commission with the applicants consent continued the hearing to the March 20, 2014 meeting.

Notice of Intent (Continuation)

93 Framingham Rd. - Melanson Development Group Inc.

At the applicants request this items was continued to the next meeting on March 6th in order to get feedback from the City Engineering Dept.

Notice of Intent (Continued to March 6th)

397 Bolton Street - The Marlborough Community Development Authority

At the applicants request this item was continued to the March 6th meeting in order to have time to submit revised plans.

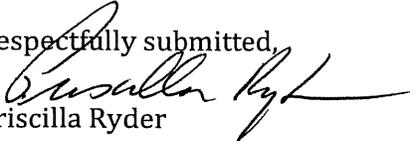
Correspondence/Other Business: The following items were discussed as noted and the Commission voted 6-0 to accept and place on file:

- Ft. Meadow Annual Report 2013 Aquatic Vegetation Management Program – the Commission voted to accept and place on file.
- Community Garden - New location – discussion - The Commission discussed a new garden location at the Elm St. Felton Conservation land and also to look at other locations closer to the center city. They decided that at this time we would not pursue another garden for this year, but should do a master plan for gardens in the city, then proceed with implementation and seek funding for spring 2015 as appropriate. Ms. Ryder will work on a plan. Ms. Ryder also noted that both Hillside School and Spring Hill Farm off Broadmeadow are both looking into doing some additional farming, either as community gardens or Community Supported Agriculture. She will find out more and report back to the Commission.
- Donation of \$1,000 From Cummings Properties – Letter dated Feb. 3, 2014 to Priscilla Ryder, Conservation Officer. The Commission voted 6-0 to accept the donation from the Cummings Properties in honor of Ginger Ryan and to send a thank you note to Cummings properties for this generous gift towards conservation projects. Ms. Ryder will send to City Council for acceptance.
- Vegetation Management Yearly Operational Plan 2014 – Dept. of Public Works – Forestry, Parks & Cemetery Division - The Commission voted to accept and place on file.
- Snow over brook at DPW: Ms. Ryder noted that the DPW has informed her that as of today, the snow pile at the DPW was pushed over the brook behind the DPW yard. The Commission discussed this and at the moment will allow this to continue, but will monitor it to be sure it doesn't cause flooding of the DPW yard. They noted that some of the businesses on Lacombe Dr. also are pushing snow into the brook which should be watched to avoid flooding too.

Meetings: Next Conservation Commission meetings: March 6th and March 20th, 2014
(Thursdays)

Adjournment: There being no further business, the meeting was adjourned at 8:15 PM

Respectfully submitted,


Priscilla Ryder

Conservation Officer

**MARLBOROUGH PLANNING BOARD
MARLBOROUGH, MA 01752**

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
February 10, 2014 01

Call to Order

The Meeting of the Marlborough Planning Board was called to order at 7:00pm in Memorial Hall, 3rd Floor City Hall 140 Main Street, Marlborough, MA. Members present included Sean Fay, Colleen Hughes, Barbara Fenby, Edward Coveney, Shawn McCarthy & Brian DuPont. Philip Hodge was absent.

Also in attendance was Board Secretary Melissa Irish, Assistant City Engineer Timothy Collins & Assistant Civil Engineer Mark Dascoli

1. Meeting Minutes:

A. Regular Meeting January 27, 2014

On a motion made by Ms. Hughes, seconded by Mr. Fay it was voted to approve the minutes of the January 13, 2014 meeting as presented. Motion carried.

2. Chair's Business:

A. Discussion with Commissioner Mendoza Regarding Collection Bins

Chairperson Fenby outlined the concerns of a majority of the Board members regarding collection bins for the Building Commissioner. Chairperson Fenby cited a proliferation of collection bins and referred the Commissioner to photographs showing bins overflowing with donations and debris surrounding the bins. Commissioner Mendoza suggested that this was an issue that would be best handled in site plan review and that an update of the City's regulations was necessary.

Mr. Fay noted that there are no rules in place that would prohibit a homeowner from placing a collection bin on their front lawn. Ms. Hughes and Mr. Fay asked the commissioner if there were any regulations on the books now that would give the Commissioner leverage to negotiate with the owners of the collection bins with the goal being moving the bins from the gateways to the City to more desirable locations such as the transfer station or former incinerator site on Hudson Street.

Commissioner Mendoza discussed various approaches with the Board and Solicitor Rider including using the off-premises sign rules and blight rules.

The Board and Commissioner Mendoza came to a consensus on a plan to address the collection bin issue in the short and long term:

The Board will work with the DPW Commissioner to come up with possible sites for collection bins. The possibilities discussed were:

The former landfill and incineration area on Hudson St
The current Transfer Station on Boston Post Rd East
Churches and/or places of Worship situated in freestanding buildings only (with some members expressing concerns about this possibility).

Mr. DuPont suggested that he doesn't have a problem with the presence of bins, per se, but that overflowing bins are an enforcement issue. Mr. DuPont stated that as a father of two children, he has used such bins regularly in the past to donate used clothing.

The Board will work with the City Council to see if the Council is willing to address the issue. The goal is to present to the Council proposed language that is recommended jointly by the Board and Commissioner Mendoza.

The Commissioner will address overflowing bins on a case by case basis as overflowing/unsanitary conditions are brought to his attention.

Once the central locations are addressed, the Commissioner expressed his willingness to contact the companies that have placed collection bins throughout the city to request that they move the bins from the gateways to the City.

Mr. Fay noted that there is currently nothing that would prohibit Savers, a for-profit company, from placing collection bins throughout the City to increase their collection activities for their new store.

The Board and the Commissioner agreed that a long-term plan is warranted and the issue is one that needs to be addressed by the City Council.

This topic will be revisited at the March 10th meeting.

3. Approval Not Required:

A. 231 Desimone Drive (March 3, 2014)

Mr. Fay citing a possible conflict of interest in having represented the Rawchuck family in the past recused himself, and left the room.

Ms. Hughes read the notice into the record, Mr. Steve Poole of Lakeview Engineering Associates, presented the plan to the Board.

On a motion made Ms. Hughes, seconded by Mr. Coveny it was voted to accept and place the application on file as well as refer the plan to the Engineering Department for review. Motion carried.

Mr. Fay returned to the meeting.

4. Public Hearings: None

5. Pending Sub Division Plans: Updates and Discussion:

A. Engineers Report

Assistant City Engineer Timothy Collins reported out to the Board the current status of the search for the City Engineer, the position has been advertised and applications are coming in. Mr. Mark Dascoli Assistant Civil Engineer was introduced. Once Mr. Dascoli is adequately prepared Mr. Collins and Mr. Dascoli will share the responsibility of attending the Planning Board meetings.

B. Walker Brook Estates (March 2, 2014) Discussion as necessary

Ms. Hughes read into the record the request for extension until March 11, 2014.

On a motion made by Ms. Hughes, seconded by Mr. Coveney it was voted to approve the request for extension until March 11, 2014. Motion carried.

Ms. Hughes read into the record the letter from Assistant City Engineer Collins to Mr. Saluk dated February 10, 2014 regarding questions that have come up pertaining requested waivers on the definitive plan. The Engineering Department needs clarification prior to the continuation of the plan review.

On a motion made by Mr. Fay, seconded by Mr. Coveney it was voted to accept the communication and place it on file. Motion carried.

C. Hudson Street Crossing (March 2, 2014) Request for extension

Ms. Hughes read into the record the request for extension until April 8, 2014.

On a motion made by Ms. Hughes, seconded by Mr. Coveney it was voted to approve the request for extension until April 8, 2014. Motion carried

6. Preliminary/Open Space Submissions/Limited Development Subdivisions: None

7. Definitive Subdivision Submission: None

8. Signs: None

9. Unfinished Business: None

10. Informal Discussions: None

11. Correspondence: None

12. Public Notices of other Cities and Towns:

A. Town of Berlin Board of Appeals, Hearing Notice February 13, 2014

B. Town of Sudbury Board of Appeals, Notice of Decision (3)

C. Town of Hudson Zoning Board of Appeals, Public Hearing February 13, 2014

D. Town of Southborough Planning Board, Public Hearing February 24, 2014

E. Town of Framingham, Planning Board, Notice of Decision (2)

F. Town of Framingham Planning Board, Public Hearing (4)

G. City of Marlborough, City Council Public Hearing February 10, 2014

On a motion made by Ms. Hughes, seconded by Mr. Fay it was voted to accept the notices A-G and place on file. Motion carried.

13. Executive session for the purpose of discussing litigation strategy involving a proposed subdivision.

Motion by Ms. Hughes, made pursuant to Mass. Gen. Laws c. 30A, § 21(a)(3), to enter executive session for the purpose of discussing litigation strategy involving a proposed subdivision, as an

open meeting may have a detrimental effect on the litigating position of the Planning Board, and the chair so declares; and further moved to adjourn the meeting at the conclusion of the executive session.

Roll Call Vote:

| | |
|-------------------|-----|
| Mr. Fay | Yes |
| Ms. Hughes | Yes |
| Chairperson Fenby | Yes |
| Mr. Coveney | Yes |
| Mr. McCarthy | Yes |
| Mr. DuPont | Yes |

The Board entered into Executive Session at 8:03pm.

Adjournment: On a motion made by Mr. McCarthy, seconded by Mr. Coveney it was voted to adjourn at 8:15pm. Motion carried.

Respectfully submitted,

Colleen Hughes

/mai



**City of Marlborough, Massachusetts
CITY CLERK DEPARTMENT**

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2014 MAR 11 P 4:44

**Lisa M. Thomas
City Clerk**

Board of Registrar of Voters Meeting
Monday, March 10, 2014 City Clerk's Office

Convened: 2:00 PM

Present: Registrar Linda Clark, Registrar Elizabeth Evangelous, City Clerk Lisa Thomas (Registrar Ronald Saloman was connected via conference call)

Also: Korrienne Bardsley, Elections Clerk and Steven Kerrigan, Assistant City Clerk

New Business:

1. Lisa Thomas nominated Elizabeth Evangelous as Chairman for 2014, seconded by Linda Clark, the motion carried unanimously.
2. Lisa reviewed the dates of the two (2) upcoming Elections. There are two (2) scheduled elections for this calendar year, the State Primary on September 9, 2014 and the State Election on November 4, 2014. Lisa informed the members of the board that they may be needed to deliver absentee applications and ballots.
3. Korrienne will contact each of the members of the board as the need arises for assistance in the office and check their availability. Ron Salomon mentioned that he is scheduled to return to Marlborough on May 2, 2014.
4. Lisa discussed the need for help by the members of the board in preparing and sending out the required confirmation cards. Korrienne explained that the street listing book needs to be completed by April 15th. After that is completed, the Clerk's Office will print out the confirmation cards and the corresponding letters. The board will assist in collating the applicable letter with the confirmation cards. Korrienne will coordinate scheduling with each member.
5. There was a general discussion pertinent to holding another Elections Fair. Lisa explained that we are currently in need of one (1) Warden and two (2) Clerks for upcoming elections with perhaps more to follow. Several ideas were discussed regarding recruitment and the necessary requirements for the positions.

Adjourned 2:32 PM



CITY OF MARLBOROUGH RECREATION DEPARTMENT

239 Concord Road
Marlborough, Massachusetts 01752
Tel (508) 624-6925 FAX (508) 624-6940 TTY (508) 460-3610
RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

COMMISSIONERS
Brenda Calder
Thomas Evangelous
Robert Kays, Chairman
Nancy Klein
Mark Vital
Dennis Zilembo

2014 MAR 13 P 3:38

DIRECTOR
David T. Grasso

PROGRAM MANAGER
Charles Thebado

January 8, 2014

Pursuant to notice duly filed with the City Clerk, a meeting of the Parks and Recreation Commission was held at 4:00pm., at the Recreation Commission Office.

Present were Commission Members: Chairman Kays, Commissioner Calder, Commissioner Vital, and Commissioner Klein.

Also attending: Recreation Director David Grasso, Recreation Program Manager Chuck Thebado, and General Foreman of the Forestry, Parks and Cemetery Division, Chris White.

Approval of minutes 10-09-2013

On a motion duly made by Commissioner Vital and seconded by Commissioner Klein, it was unanimously:
VOTED: To approve the 10-09-13 minutes.

Parks Report:

General Foreman gave the following updated parks report:

- Early purchasing is making it possible for 22% savings for chemicals and 15 to 20% on other items.
- Playground inspection done.
- Cutting Trees
- Working on equipment
- Working with School Dept. and John Ghiloni's office regarding the MHS Project Adventure.

The Commission thanked Mr. White for his updated parks report.

Recreation Report:

Recreation Director David Grasso and Program Manager Chuck Thebado gave the following updated report:

- A few new skateboard structures are completed at Ward Park's skate park.
- Safety repairs and a couple of new small structures are added to the Ghiloni Skateboard Park.
- Home for the Holidays went very well. Special thank you to the Mayor's office, Mr. David Kennedy, Dennis Zilembo and his Girls Basketball Team, Zack Lambert, DPW and John Ghiloni and staff.
- High School Ski program started the first Thursday of this month, January, 2014. The program is going well.
- Chuck is also finalizing all details for the winter PWA program schedule.
- Simela and I are working on field forms, scheduling and permits.
- Looking to purchase some equipment, soccer nets for soccer tournaments. A brief discussion regarding renting vs. purchasing soccer nets. Mr. Grasso stated that he will check into the cost of renting.
- Starting to work on schedule for the Project Summer Schedule.
- Memorial Beach starting to look great.

- Memorial Beach Signs: Mr. Tom Cullen suggested that we use Centennial Beach rules as a base for our rules for Memorial Beach. The Centennial Beach Rules are:

First sign

Centennial Beach

OPEN JUNE 8-AUGUST 18

BEACH CLOSES AT 7:00PM

(BEACH MONITORED FOR BACTERIA OUTSIDE OF THE DATES LISTED ABOVE)

OPERATED BY:

TOWN OF HUDSON – DIVISION OF RECREATION 978-568-9642

PERMIT NO. B-001

Second sign

BEACH CLOSES AT 7:00PM

PER ORDER : HUDSON PARKS COMMISSION

Third sign

NOTICE:

DOG WASTE MUST BE REMOVED FROM ALL PUBLIC PROPERTY AND DISPOSED OF IN SANITARY MANNER, BY OWNERS

TOWN OF HUDSON BY-LAW

ARTICLE VI SECTION 7(F) DOG VIOLATIONS

ENFORCED BY POLICE, DOG OFFICER, RECREATION AND PUBLIC WORK EMPLOYEES

Four sign (paper, sealed in plastic-mounted on Entrance gate)

CENTENNIAL BEACH HOURS OF OPERATION

SUMMER 2013

JUNE 8 TO JUNE 16

WEEKDAYS AND WEEKENDS – 11:00AM TO 7:00PM

JUNE 17 TO AUGUST 18

WEEKDAYS -9:00AM -7:00PM

WEEKENDS AND HOLIDAYS -11:00AM TO 7:00PM

AUGUST 12 TO AUGUST 18

WEEKDAYS, WEEKENDS AND HOLIDAYS-11:00AM-7PM

Notice is repeated in Spanish/Portuguese.

In order for signs to be ready for the summer season, they have to be done by April.

There was a brief discussion regarding hours of operation. The Commission stated they will like to continue the matter on their next meeting.

Old/New Business:

Chairman Kays informed the Commission of the correspondence from All Land Law.

On a motion duly made by Commission Calder and seconded by Commissioner Klein, it was unanimously:

VOTED: To refer the matter to the City Solicitor.

Meeting adjourned at 5:00 pm.

Attest to



Senior Clerk/Comm. Secretary

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2014 MAR 17 P 3:57

CITY OF MARLBOROUGH MEETING MINUTES

Meeting: Council on Aging Board Meeting
Date: February 11, 2014
Time: 8:45A.M.
Location: Walker Building, Rm. 104, Marlborough MA

ATTENDANCE: Leslie Biggar; Jennifer Claro; Richard Collins; Jim Confrey; Richard Collins; Rita Connors; Brenda Costa (by teleconference); Marie Elwood; Barbara McGuire; Jeanne McGeough

Excused: Sheila Brecken

I. Call to Order: 8:53 am

Welcome wishes for the new Marlborough COA Board Member, Leslie Biggar.

II. The Board reviewed and approved the January 2014 Meeting Minutes.

III. Director's Update:

Jennifer will participate in a webinar for a transportation grant through MassDot. She will take webinar the information and present and present to Mayor Vigeant this option for funding to purchase an eight passenger, handicap accessible van for the Marlborough Senior Center and to assist in meeting special needs of our community.

Jennifer is following up with the Cummings Foundation regarding the funding for the senior center's new CRM software.

Jennifer reported that the Senior of the Year nominations are coming in from the community. The Mayor's Senior of the Year dinner is scheduled for Wednesday, 4/16/14 at the Marlborough High School. Volunteers are needed for set up. Advertisement for the event will begin at the end of February. Sponsorships are being sought for this special evening at this time through the Mayor's Office.

The entertainment will be the MHS A capella choir and a wonderful three course dinner will be served to 300 Marlborough seniors who register by calling the senior center at

508-485-6492. There is no cost for this special evening for our Marlborough residents age 60 and over. Also, Senior of the Year nominations will still be received by March 10, 2014 at 4:00.

Jennifer attended the Friend's meeting on fundraising and discussed the role of the Friend's in support of the senior center.

IV: Board Updates:

Brenda Costa reported that the January board meeting was cancelled due to inclement weather.

V. Old Business:

Rita Connors reported that members who request senior center swipe cards unfortunately do not pick them up. However, the director told Rita and Marie Elwood who help make the cards not to worry too much about those cards which have not been picked up due to a possible new tracking system coming to our center hopefully in the next couple of months pick up their cards.

VI. New Business

Jim Confrey reported that at this time the new senior center is approximately two weeks behind on construction.

The next Marlborough COA Board meeting is scheduled for **March 11th at 8:45 a.m. in Room 104 at the Walker Building.**

The meeting adjourned at 9:30am.

Respectfully submitted,
Brenda Costa, Secretary