

Marlborough Public Library Board of Trustees
Meeting Minutes

January 8, 2019
Bigelow Auditorium, Marlborough Public Library

Meeting called to order by William Brewin at 7:03pm

Board Members Present: William Brewin, Rustin Kyle, Nena Bloomquist, Tom Abel, Robyn Ripley, Karen Bento, and Janice Merk

Absent: Samantha Khosla

Also Present: Margaret Cardello, Library Director, and Fred Haas, a new library trustee expected to be sworn in at the January 8 City Council meeting

Documents Reviewed/Referenced:

1. Agenda
2. Minutes from the December 4 meeting
3. Trust Fund/State Aid reports for December
4. Director's Report
5. Marlborough Public Library Naming Policy Revised Draft

Proceedings:

1. **Minutes:** *A motion to approve the meeting minutes from the December 2018 meeting was passed (Bloomquist/Bento).*
2. **Trust Fund Reports:** *A motion to approve the Trust Fund Reports for December 2018 was passed (Ripley/Kyle).*
3. **Director's Report:** (see attached for more details)
 - Margaret introduced Fred Haas to the Trustees. Fred's appointment to the MPL Trustees has been approved by the City Council Personnel Committee and he is expected to be sworn in on January 8.
 - Margaret was delighted to report that the full City Council has unanimously approved the bond for the library renovation project. She has requested a certified copy of the vote, which must be delivered to the Mass Board of Library Commissioners by January 11. Once this is completed, the first installment of the grant will be sent to the city. Margaret will be working with the MBLC and the city to define the next steps in the project.

- The city is creating a new city-wide social media communications committee, and Morgan Manzella will be the library's representative.

Committee Reports:

- Foundation:
 - Nena and Margaret attended a reception by Brigham Family Trust reception with Nena on December 6 and accepted a check for \$5000, the first installment in a 5-year, \$25,000 pledge.
 - Nena reported that with the Council's acceptance of the grant, the Foundation's fundraising efforts will be kicking into high gear. The group has raised \$420,000 in commitments towards its \$2 million goal. The next meeting of the Foundation will take place on Tuesday, January 15 in the Walker Building.
- Friends:
 - Nothing new to report.

4. Old Business:

- Margaret has incorporated the changes requested by the board into the most recent draft of the Marlborough Public Library Naming Policy. The policy outlines the terms by which Trustees can recognize significant financial contributions that benefit the library. Margaret will submit these to the city solicitor and expects to have a final version of the policy ready for review at the February meeting.

5. New Business:

- Bill noted that the January meeting is also the Annual Meeting of the MPL Trustees. Per Article 3 in the board's bylaws, a new slate of officers must be elected at this meeting. A motion was made (Bloomquist/Ripley) and passed to nominate Tom Abel as Chair, Bill Brewin as Vice-Chair and Janice Merk as Secretary/Treasurer for the next term. The board unanimously voted to elect all nominees to these positions.

6. Adjournment: *A motion to adjourn passed at 7:47pm (Abel/Kyle)*

Minutes submitted by Janice Merk.