

Marlborough Public Library Board of Trustees
Meeting Minutes
February 1, 2022
Meeting held at the Walker Building

The meeting was called to order by Fred Haas at 7:02 p.m.

Board members attending:

Tom Abel
Karen Bento
Bill Brewin
Nena Bloomquist
Fred Haas
Rustin Kyle
Janice Merk
Robyn Ripley

Also attending: Margaret Cardello, Library Director

Documents reviewed/referenced:

1. Agenda
2. Minutes from January 4, 2022 meeting
3. Trust Fund/State Aid Reports for January 2022
4. Director's Report

Proceedings:

1. **Minutes:** A motion (Kyle, Abel) to approve the minutes from the January 4, 2022 meeting was passed.
2. **Trust Fund Reports:** A motion (Abel, Merk) to approve the Trust Fund for January 2022 reports was passed.
3. **Director's Report:**
 - Margaret updated the Trustees on progress with the construction project. In January, some of the concrete footings were poured, and the shape of the addition on the lowest level is beginning to take shape. Workers continue to grind rocks to use as landfill which saves the cost of transporting them to a different location.
 - The MBLC Building Consultant visited in January and was able to meet the members of the project team and get an update.

- Staff continue to weed out old items and add new items to the shelves. Margaret will work with the architects on an updated plan for the new library to see how the collection fits in the shelving plan. Due to ongoing supply chain issues, any new shelving will have to be ordered earlier than anticipated.
- The part time Reference librarian resigned effective January 13, so Margaret and Morgan are working to fill that vacancy. Interviewing prospective candidates via Zoom has been an efficient and helpful way to screen first round applicants.
- The City announced an incentive program for fully vaccinated employees. Employees who share a copy of their vaccination card will receive a check for \$500 (full time) or \$250 (part time).
- City Department Heads completed the annual mid-year review of the FY22 budget. All lines are sufficiently funded. Some personnel lines have surplus funding because the library is not at pre-COVID staffing levels, so that money will be returned to the City.
- Margaret met with the new Executive Director of WMCT TV on January 25 to discuss cooperative program ideas. He is very interested in helping promote the new building and presenting the fundraising needs to the public. He suggested an interview format with herself, Bill Keyles, and Nena Bloomquist which will be held on February 17 at their studio in Marlborough.
- Margaret and Bill Brewin met with a prospective donor who has claimed the naming rights for the large meeting room which has been available for \$250,000. Once the details of the MOA are finalized the Foundation will bring it to the Trustees for their approval.

4. Marlborough Public Library Foundation:

- Janice Merk reported that Pamela Morse made a \$50,000 donation to the Foundation in memory of her mother who was an avid supporter and user of the library. Pamela's great-grandfather, Walter B. Morse, was the mayor who was instrumental in securing the original funding for the existing Carnegie building in the early 1900s.
- A motion (Bloomquist, Merk) to approve the MOA for Pamela Morse's donation to be used toward a quiet reading room was approved by the Trustees.
- Janice Merk reported that a local business verbally stated they will donate \$35,000 to the Foundation, with funds going toward the Preschool Room.
- Fundraising efforts continue to meet with renewed interest due to the highly visible nature of the library construction. Feedback has been very positive.

5. Old Business: none

6. New Business:

- Margaret shared the existing Community Bulletin Board Policy with the Trustees. She will review the City's existing policy, and she and the Trustees will continue their discussion about any updates at next month's meeting.

7. **Adjournment:** A motion (Ripley, Bloomquist) to adjourn was passed and the meeting adjourned at 7:23 p.m.

Minutes submitted by Karen Bento