

Marlborough Public Library Board of Trustees
Meeting Minutes
June 1, 2021
Meeting Held at Walker Building and on Microsoft Teams

Meeting called to order by Tom Abel at 7:04pm

Board Members Attending at the Walker Building: Bill Brewin, Fred Haas, Robyn Ripley, Janice Merk, Nena Bloomquist

Board Member Attending on Microsoft Teams: Karen Bento, Tom Abel

Board Members Absent: Samantha Khosla, Rustin Kyle

Also Attending: Margaret Cardello, Library Director (at the Walker Building); Mike Ossing, Marlborough City Council President (via Teams)

Documents Reviewed/Referenced:

1. Agenda
2. Minutes from the May 4, 2021 meeting
3. Trust Fund/State Aid report for May 2021
4. Director's Report

Proceedings:

1. **Minutes:** *A motion (Ripley/Brewin) to approve the minutes from the May 4, 2021 meeting was passed via a roll call vote.*
2. **Trust Fund Reports:** *A motion (Brewin/Bloomquist) to approve the trust fund reports for May 2021 was passed via a roll call vote.*
3. **Director's Report:**
 - Mayor Vigeant and Executive Aide Patricia Bernard toured the temporary library space in the Walker Building on May 6. With the Mayor's approval of the Phase 1 opening plan, the library opened to the public on May 24, by appointment only. Ten patrons are allowed into the building each hour from 9am – 5pm plan. The response from patrons has been very positive. Phase 2 of the reopening plan, expected to take place around the end of June, will expand hours to include Wednesday evenings and Saturdays to better serve all residents, especially children during the summer. Margaret noted that this plan requires some additional staffing to support the additional hours, as well as creating and executing summer programs for children and teens.
 - The library building project is moving along well. The subcontractor prequalification committee met on May 11. The project went out to bid on

May 19. Subcontractor bids are due on June 24, and general contractor bids are due on August 12. The lowest responsible bidders will be selected, and the City will finalize contracts. Margaret is hopeful that construction could begin by late Summer or early Fall.

- Lori Berkey, a FT Clerk, has rejoined the library as of May 24. Morgan Manzella will also be returning to her role as Assistant Director on June 1. Several high school students will be interning at the library over the summer, primarily as runners to pull and return items from the non-public areas on the second floor of the Walker Building.

4. Committee Reports:

- Marlborough Public Library Foundation:
 - Nena Bloomquist informed the Trustees that the following officers were elected at the Foundation's May 20 meeting: William Keyles, President; Janice Merk; Vice President; Kathleen Rousseau, Treasurer; Ginger Ryan, Secretary. Nena will continue in her role as Capital Campaign Chair. The Foundation's next meeting will be June 17.
 - The Friends of the Marlborough Public Library are making a second generous donation to the Foundation, this one for \$16,000. The Friends requested that the Book Donations room in the new library be named in memory of Raymond Johnson, the longtime president of the Friends who was a devoted supporter of MPL. *A motion (Bloomquist/Ripley) to name the Book Donations room in honor of Ray Johnson was approved via a roll call vote.*

5. Old Business:

- None.

6. New Business:

- The board traditionally does not meet in July and August. However, given the rapid progress of the library construction project, a meeting is scheduled for August 24 in the event some matters arise requiring the board's attention. If it determined that the meeting is not needed, it will be cancelled.

7. Adjournment: *A motion (Brewin/Ripley) to adjourn was approved via roll call vote at 7:51pm.*

Minutes submitted by Janice Merk.